

M I N U T E S

E911 - Emergency Telephone Service Authority Board

January 10, 1985

The Board of Directors of the E911 - Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

Present for the meeting were the following:

Director Ruth A. Maurer, Chairman
Director Marjorie E. Clement
Director Alf Gizzo
Director Bob Shriver
Director Will Burt

George Theophilos, Assistant County Attorney
Eleanor Martin, Clerk

Also present:

Jim Haberer, Mountain Bell
Bill Kuehn, Mountain Bell
Randy Smith, Jefferson County Sheriff's Department
Jerry Williams, Arvada Police Department
Gordon Reusink, City of Arvada
Gary Bramwell, Elk Creek Fire Protection District

Director Maurer, Chairman, called the meeting to order at 5:35 P.M.

Director Maurer introduced Gordon Reusink, staff intern for the City of Arvada and expressed appreciation to the City of Arvada for allowing Mr. Reusink to assist the Board.

MINUTES

The minutes of November 8, 1984 were tabled until the meeting of January 24, 1985.

Director Gizzo moved that the minutes of December 6, 1984 be approved, noting in the first paragraph under discussion, the word "Percent" should be "cent". Director Clement seconded the motion. The motion was carried by unanimous vote.

DISCUSSION

Resolutions have been received from Mount Vernon Fire District and Pleasant View Metropolitan District, requesting the service and

authorizing collection of the 17 cent fee.

Gary Bramwell, Elk Creek Fire Protection District, met with the Board stating that the residents of Elk Creek will be paying the same tariff as everyone, but will not get complete 911 service; that the area will have access to the 911 emergency system but will not have the number or the location identification system. These persons who have private lines living in Park County within the Elk Creek District would have the entire benefit of the 911 service. He feels it is not equitable to support a system that is not equitable to all citizens.

A letter dated January 10, 1985, was submitted to the Board from Mr. Bramwell setting forth the concerns of the Elk Creek Fire Protection District.

Other concerns presented by Mr. ~~Barnwell~~^{Bramwell} were the various exchanges such as 674, 697 and 838 located in Jefferson County and Park Counties as to how it will affect the citizens in the area.

Director Gizzo stated all 838 exchanges will be able to dial 911. Where the call will be sent will be determined by the central office. If it is located in Park County outside of Elk Creek it will be sent to Park County Sheriff's Office; in Elk Creek in Park County, it will go to Park County. The decision will be up to the District but the recommendation is that calls in the District go to Jefferson County for dispatching for fire. If it is a police matter, the calls can be routed to Park County Sheriff's Office.

Jim Haberer, Mountain Bell, stated that the entire subscriber lines from the 838 exchange will have to be brought into the data base. Once it reaches that data base is a decision that has to be reached by the community by this Board.

An alternative method was suggested by Mr. Haberer. If a citizen resides outside of the service area, the call could be routed to an announcement machine in Mountain Bell's central office indicating that 911 is not a number at their disposal. Once it is determined what to do with the call, the call is routed into the control office. It has also been suggested that the area be defined that would encompass all of the Elk Creek Fire Protection District subscribers and have an agreement between the Jefferson County and Park County Sheriff's Offices. The calls are dispatched by the Jefferson County Sheriff's Department. If the call is of law enforcement requirement, the information would be relayed. On a non-emergency call, the subscriber would be told to call the appropriate number. The management of the

call would be set forth in a call handling agreement.

The citizens in the Elk Creek Fire District, specifically in the 838 exchange would have access to 911, and if they have a one or two party line, the dispatching authority is being given the benefit of the information contained in the data base.

Randal Smith, PSAP Chairman, stated the three component parts in 911 is the system wherein there will be access into an emergency system; selective routing in that the call is going to the agency that provides dispatch service; and the number and location identification system, giving assurance that the call is going to the proper place that provides primary dispatching in order that it does not have to be transferred many times.

Director Burt moved that it be the policy of the Jefferson County Emergency Telephone Service Authority Board that all subscriber residents will be assessed the same monthly fee. Director Clement seconded the motion. Following a discussion, the roll having been called, the vote was as follows:

Director Will Burt	- "Aye";
Director Marjorie E. Clement	- "Aye";
Director Bob Shriver	- "Aye";
Director Alf Gizzo	- "Aye";
Director Ruth A. Maurer, Chairman	- "Aye";

The motion was adopted by unanimous vote.

Mr. Bramwell thanked the Board for their time and Director Maurer expressed appreciation to Mr. Bramwell for taking time to meet with the Board to express his concerns.

REPORT - Will Burt

Director Burt reported to the Board regarding his attendance at the legislature. Speaking in favor of the proposal, along with Director Burt were representatives from Mountain Bell, Colorado Municipal League (with an amendment) and representatives from the City of Arvada. Also present were Jerry Williams, John Easter and Gordon Reusink. Director Burt also stated the legislature was concerned about limiting liability for cities and not giving private enterprise the same break. The limitation liability (Section 29-11-105) was deleted from the Emergency Telephone Service, and it was passed by a vote of 5 to 3. The matter now goes to the Senate; the date to be determined later.

A fact sheet regarding the E911 system will be prepared by Gordon Reusink for distribution.

ELECTION OF OFFICERS

Director Burt moved that the election of officers be postponed until the next meeting, January 24, 1985. Director Clement seconded the motion. Hearing no objection, the Chairman declared the motion carried.

A press release on the update of the Jefferson County Emergency Telephone Systems will be drafted by Gordon Reusink for discussion at the January 24th meeting.

George Theophilos, Assistant County Attorney, will draft a letter requesting 911 service from Mountain Bell, to be discussed at the January 24th meeting.

MEETING DAY

The next scheduled meeting day is January 24, 1985.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned at 7:05 P.M.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

M I N U T E S

911 - Emergency Telephone Service Authority Board

January 24, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe, Golden, Colorado.

Present for the meeting were the following:

Director Ruth A. Maurer, Chairman
Director Alf Gizzo
Director Bob Shriver
Director Marjorie E. Clement

George Theophilos, Assistant County Attorney
Eleanor Martin, Clerk

Also present were:

Jim Haberer, Mountain Bell
Patt Kirk, Mountain Bell, Government Affairs
Bill Kuehn, Mountain Bell, Government Services
Roger Mead, Mountain Bell, Government Services
Jerry Williams, Arvada Police Dept.
Gordon Reusink, City of Arvada
Ron Le Blanc, City of Arvada
Randy Smith, Jefferson County Sheriff's Dept.
Jeri Aiello, City of Edgewater

Director Maurer, Chairman, called the meeting to order at 5:30 p.m.

MINUTES

Hearing no objections or discussions, the minutes of November 8, 1984 and January 10, 1985 were approved.

MEETING DATE

The next meeting is scheduled for February 14, 1985 at 5:30 p.m.

NEW BUSINESS

ELECTION OF OFFICERS

CHAIRMAN, DR. RUTH A. MAURER

George Theophilos, Assistant County Attorney, conducted the election of officers for the year 1985 and called for nominations for Chairman. Director Clement moved for the nomination that Dr. Ruth A. Maurer be elected as the continuing Chairman of the E 911 Authority Board, that the nominations be closed and that Dr. Maurer be elected by acclamation. Director Gizzo seconded. Mr. Theophilos called for a vote with all in favor saying "Aye". None opposed. The motion was carried by unanimous vote.

VICE CHAIRMAN, ALF GIZZO

The Chairman called for nominations for Vice Chairman. Director Shriver moved for the nomination of Alf Gizzo as Vice Chairman. Director Clement seconded the motion and moved for the election of Alf Gizzo as Vice Chairman by acclamation and that the nominations be closed. Chairman called for a vote with all those in favor saying "Aye". None opposed. The motion was carried by unanimous vote.

SECRETARY, WILL BURT

Director Maurer, Chairman, called for nominations for Secretary. Director Clement moved for the nomination of Will Burt as Secretary by acclamation. Director Gizzo seconded the motion. Chairman Maurer called for a vote with all those in favor saying "Aye". None opposed. The motion carried by unanimous vote.

TREASURER, BOB SHRIVER

Chairman Maurer called for the nominations for Treasurer. Director Gizzo moved for the nomination of Bob Shriver. Director Clement seconded the motion. Chairman Maurer called for a vote with all those in favor saying "Aye". None opposed. The motion carried by unanimous vote.

OLD BUSINESS

Jeri Aiello, City of Edgewater, informed the Board that she will mail a copy of the Ordinance from the City of Edgewater requesting the service and authorizing the service fee.

Replies have not been received from the cities of Lakeside and Mountain View, from the the fire districts of Coal Creek Fire District, Idledale and Indian Hills.

Gordon Reusink reported that he has contacted the City of Lakeside. Director Maurer contacted Mountain View.

Director Gizzo met with Coal Creek Fire District at their last meeting and reported their Attorney had drafted a resolution. Director Gizzo received a verbal approval from Idledale and met with Indian Hills who approved the request for service and the service fee. To date the requests have not been received by the Board. Director Gizzo also stated he felt comfortable with the fire districts in that the requests will be received and recommended the request for service be ordered from Mountain Bell.

After meeting with Gary Bromwell from Elk Creek Fire District, it is the consensus that approval will not be forthcoming.

George Theophilos advised the Board cannot bind any of the towns or municipalities, but as far as the fire districts are concerned, the County has adopted a resolution, which includes the unincorporated portions. He is not concerned with the fire districts who have not signed, but the cities of

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Minutes of January 24, 1985

Mountain View and Lakeside could be problematic. Billing could be withheld but should the cities decide to be included in the system, it would be difficult to implement the charge at a later date.

Jim Haberer, Mountain Bell, informed the Board if the ordering of the service was approved by the 15th of February, it could be implemented at the first going period of the following month.

Further contact will be made with the cities of Mountain View and Lakeside to urge them and the fire districts to join as a participant in the 911 system.

REQUEST FOR SERVICE

George Theophilos advised the Board he has prepared a letter to Mountain Bell requesting service for 911. He requested further discussion with the Board. A sample draft form was submitted by Jim Haberer, Mountain Bell.

PRESS RELEASE

The drafted press release regarding the 911 prepared by Gordon Reusink was discussed. Following the discussion with suggested changes, the release will be prepared for release to the press.

FACT SHEET

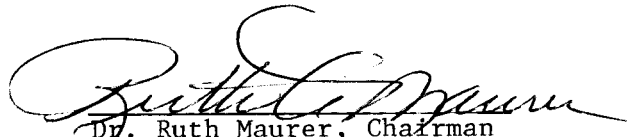
A fact sheet regarding the 911 system has been prepared by Gordon Reusink, copies of which will be presented to all Legislators.

Discussion was held concerning Senate Bill 50, which is the Emergency Telephone Service. Should the bill pass, it is the concern of Director Burt whether it is the intention of this Board to reapply for an increase per month for service charge. He is of the opinion that perhaps it would be best to wait for a year and at the end of the year reactivate the request. It was suggested that the estimate for the network portion prepared by the PSAP Manager Committee be put out to bid through the County's Standard Bidding Process.

Following the discussion Patt Kirk, Mountain Bell Government Affairs urged the Board to contact the Jefferson County legislators.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Dr. Ruth Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

911 - Emergency Telephone Service Authority Board

Thursday, January 24, 1985

5:30 P.M.

Call to Order

Roll Call

1. Minutes of November 8, 1984
Minutes of January 10, 1985
2. Election of Officers
3. Service Order discussion
4. Discussion of draft of press release prepared by Gordon.
5. Other Business
6. Adjournment

M I N U T E S

911 - EMERGENCY TELEPHONE SERVICE AUTHORITY BOARD

FEBRUARY 14, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

Present for the meeting were the following:

Director Ruth A. Maurer, Chairman
Director Bob Shriver
Director Will Burt
Director Alf Gizzo

George Theophilos, Assistant County Attorney
Eleanor Martin, Clerk

Also present were:

Randy Smith, Jefferson County Sheriff's Department
Jim Haberer, Mountain Bell
Patt Kirk, Mountain Bell
Bill Kuehn, Mountain Bell
Roger Mead, Mountain Bell
Jeri Aiello, City of Edgewater
Ron LeBlanc, City of Arvada
Gordon Reusink, City of Arvada

Director Marjorie E. Clement was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

MINUTES

Director Burt was listed as absent for the meeting of February 14, 1985. He was present shortly after roll call.

Director Burt moved that the minutes be adopted as corrected. Director Shriver seconded the motion, said motion was carried by unanimous vote of the members present.

MEETING DATE

The next meeting is scheduled for Thursday, March 21, 1985 at 5:30 P.M.

Chairman Maurer reported that letters have been received from Idle-dale Fire Protection District and Coal Creek Fire Protection District

approving the request for 911 services from Mountain Bell.

A resolution from the Town of Lakeside approving the Intergovernmental Agreement was not acceptable for authorization of the request for the service and the collection of the fee. Director Maurer will contact the Mayor to discuss the proper resolution needed for the authorization.

Jim Haberer, Mountain Bell, stated that in order to support the request for the service and the collection of the fee, he will need a copy of the ordinances and/or resolutions from each of the entities involved; that the Town of Lakeside would be excluded until such time as a resolution is received.

George Theophilos, Attorney, advised the Board that he is in concurrence with Mr. Haberer in that he does not want the Board authorizing to Mountain Bell for the charge for a municipality for which that municipality has not given authorization.

LETTER OF REQUEST - E911 Emergency Services

George Theophilos, Attorney, drafted a letter to Jim Haberer, Communications Systems Representative for Mountain Bell regarding the Authority Board request for Enhanced Universal Emergency Telephone Service (E911). Attached and incorporated thereto was the Letter of Authorization executed by the Chairman requesting Mountain Bell to install and maintain Enhanced Emergency Telephone Service with the features identified in the Letter of Authorization.

Also attached was a copy of the Intergovernmental Agreement which established the Authority Board, together with copies of resolutions and ordinances authorizing Mountain Bell to begin collecting the 17 cents monthly charge from the following entities: City of Arvada, City of Broomfield, City of Edgewater, City of Golden, City of Westminster, City of Wheat Ridge, City of Lakewood, Town of Morrison, Town of Mountain View, Arvada Fire Protection District, Bancroft Fire Department, Coal Creek Canyon Fire Protection District, Evergreen Fire Protection District, Fairmount Fire Protection District, Genesee Fire Protection District, Idle-dale Fire Protection District, Inter-Canyon Fire Protection District, Lakewood Fire Protection District, Lookout Mountain Fire Protection District, Mt. Vernon Fire Protection District, Pleasant View Metropolitan District, Wheat Ridge Fire Protection District and Jefferson County.

Attachment "A" is an Agreement between the Authority Board and Mountain Bell, which states in part:

1. Mountain Bell acknowledges that the Authority Board is acting pursuant to, and it's actions are limited by the terms and conditions of the Intergovernmental Agreement dated October 20, 1983.
2. Mountain Bell is authorized to collect a 17¢ per month service charge per subscriber line for every signatory jurisdiction to the Intergovernmental Agreement.
3. Mountain Bell acknowledges that it is required to remit any charges collected for the receipt of the service provided pursuant to the Letter of Authorization to the Authority Board.
4. No payment shall be required from the Authority Board for the services to be provided pursuant to this Letter of Authorization until installation of those services by Mountain Bell and approval of same by the Authority Board.
5. In the event Mountain Bell discontinues the services to be provided pursuant to this Letter of Authorization, or, if subsequent to installation, the Authority Board changes service providers for any reason, Mountain Bell agrees to provide the Authority Board with a computer readable magnetic tape dump of all master address data base files upon request of the Authority Board.

LETTER OF AUTHORIZATION

Following a lengthy discussion regarding in particular Items 4 and 5 of the Agreement, Director Burt moved that the Jefferson County Authority Board Chairman be authorized and directed to sign the Prepared Letter of Authorization, said letter to be forwarded to Mountain Bell.

Director Gizzo seconded the motion. Hearing no further discussion, Chairman Maurer declared the motion carried by four votes in favor, none opposed and one member absent.

Randy Smith PSAP Manager's Chairman, informed the Board that the Committee will be drafting operating guidelines; that the PSAP Committee will be meeting with Mountain Bell's technical personnel for recommendations for PSAP equipment.

Director Gizzo stated the next task will be to work with the technical committee for equipment needs in order to go for bids.

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Gordon Reusink stated the "fact" sheet is available and ready for distribution and to be distributed on the 15th of February to Members of the House of Representatives and the Senate.

Jim Haberer informed the Board that important information explaining the charge for E911 will be included in the first statement for all customers in Jefferson County, Westminster and Broomfield. Payment of the fees collected by Mountain Bell will be remitted on a 30 day monthly basis to the Authority Board.

George Theophilos, attorney, will prepare a resolution for the handling and safekeeping of the monies with the Jefferson County Treasurer, once it is received from Mountain Bell.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned at 6:35 P.M.


Ruth A. Maurer, Chairman

ATTES:


Will Burt, Secretary

A G E N D A

Thursday, February 14, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of January 24, 1985

OLD BUSINESS

Letter to Mountain Bell requesting service

NEW BUSINESS

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - EMERGENCY TELEPHONE SERVICE AUTHORITY BOARD

MARCH 21, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

ROLL CALL

Present for the meeting were the following:

Director Ruth A. Maurer, Chairman
Director Will Burt, Secretary
Director Bob Shriver, Treasurer

Also present were:

George Theophilos, Assistant County Attorney
Betty Pickinpaugh, Clerk

Randy Smith, Jefferson County Sheriff's Department
Jim Haberer, Mountain Bell
Gordon Reusink, City of Arvada
Ron LeBlanc, City of Arvada

Directors Marjorie E. Clement and Alf Gizzo were absent.

Director Maurer, Chairman, called the meeting to order.

MINUTES

It was moved by Director Shriver and seconded by Director Burt that the minutes of February 14, 1985 be approved. Hearing no objection, Chairman Maurer declared the minutes approved as published.

MEETING DATE

The next meeting is scheduled for Thursday, April 11, 1985 at the hour of 5:30 P.M.

OLD BUSINESS

House Bill 50

Ron LeBlanc informed the Board that Senate Bill 50 was passed on March 19th by the House Business Affairs and Labor Committee. The Bill will then be submitted to the Rules Committee prior to the second reading before the full house in approximately one week. Testimony will be presented by sponsors only.

Update of Connectors

Chairman Maurer reported that a resolution has been received from Idledale Fire Protection District authorizing the 17 cent fee and requesting service from a service supplier.

Chairman Maurer also reported she has been unable to make contact with George Thomas, Mayor of Lakeside; that she will send another letter requesting action on the fee and service and enclose a copy of the County Resolution to use as a sample for preparation of their resolution.

NEW BUSINESS

George Theophilos, Assistant County Attorney, presented Resolution No. ETS85-1 to the Board which establishes the policy regarding investment and depositing of funds and gives conditional authority to the Jefferson County Treasurer to make those deposits and investments on behalf of the Authority Board subject to the condition that the County Treasurer shall make no deposits or any withdrawals or any investments without express written authority by the Authority Board by resolution duly adopted.

Resolution NO. ETS85-2 is authorization to have the Treasurer make a deposit in certain funds in the Lakeside National Bank's Automated Government Money Trust Fund, and authorizes the Chairman and/or Treasurer of the Board to sign any documents that may be required. The matter was tabled until the next meeting when all Board members will be present to vote.

A discussion was held concerning bonding of the Board Chairman and Treasurer. George Theophilos will check with the County insurance agent for further information regarding the bonding and report to the Board at the next meeting.

Director Burt distributed a spread sheet showing his computerized print-out on the 17 cent charge, and approximately what funds will be generated. Chairman Maurer thanked Director Burt for preparing the information.

BIDS - Equipment

Jim Haberer, Mountain Bell, stated that bids for terminal equipment

should be put out to bid within the next three or four months in order to be available for installation. A 60-day test period will be needed to check the equipment out before it goes public.

Randy Smith informed the Board that the list of equipment originally required will need to be revised before the bid specifications are written.

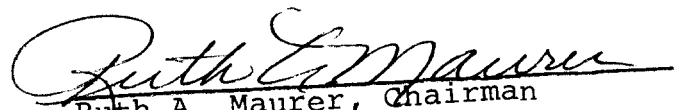
Randy stated he would contact Steve O'Brien, County employee for assistance in providing the technical specifications. George Theophilos, through the Purchasing Department, will prepare the bid packages, once he receives that information.

Jim Haberer submitted copies of a letter dated February 28, 1985, from R. L. Barton, Assistant Staff Manager, Corporate Taxes regarding the implementation of the 911 surcharge. Attached was a suggested form for use in remitting the 911 surcharge funds to the Emergency Telephone Service Authority Board. Also, a form for the suggested date for payment of remittance to be established thirty days after the close of a period was attached. Payment for the period ending March 31, 1985 would be due on April 30, 1985, which time frame allows ample time to obtain necessary documentation to process the payment and is consistent with other established due dates.

Jim Haberer also informed the Board Members that Capitol Hill has been chosen for the site of the control office; that the engineering is underway for that office and other offices involved in the service. He anticipated the central office modifications will be completed by the end of the second quarter of next year.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

911 - Emergency Telephone Service Authority Board

5:30 P.M.

Thursday, March 21, 1985

Call to Order

Roll Call

Minutes of February 14, 1985

1. Status of Legislation
2. Update of connectors
3. Old Business
4. New Business
5. Other Business
6. Adjournment

M I N U T E S

EMERGENCY TELEPHONE SERVICE AUTHORITY BOARD

May 9, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

ROLL CALL

Present for the meeting were the following Members:

Director Ruth A. Maurer, Chairman
Director Marjorie E. Clement
Director Alf Gizzo
Director Will Burt

Also present were:

George Theophilos, Assistant County Attorney
Jeannette A. Ferris, Clerk

Randy Smith, Jefferson County Sheriff's Department
Steve O'Brien, Jeffco Telecommunications

Director Bob Shriver was absent.

Director Maurer called the meeting to order at 5:30 P.M.

MINUTES

Hearing no objections, Chairman Maurer declared the minutes of April 11, 1985 approved as published.

OLD BUSINESS

Connector Update

Director Maurer stated she is unable to make contact with George Thomas, Mayor of Lakeside. Contact will be made by letter.

Director Gizzo stated he had attended the Board meeting of the Indian Hills Fire Protection District. The Board verbally authorized the service and service fee. Since the last meeting, he instructed the Clerk to send out a resolution to be used as a guideline for the District to follow.

SENATE BILL 50

Director Maurer stated that to the best of her knowledge, Senate Bill 50 has been signed by the Governor.

ELK CREEK FIRE PROTECTION DISTRICT

Randy Smith, Jeffco Sheriff's Department, stated he had talked with Gary Bramwell, Chairman of the District, regarding further clarification of his letter of April 2, 1985. Following a discussion, Randy stated he will submit a memorandum to the Board for further clarification as to the concerns of the District, which he feels can be resolved.

STANDARD OPERATING GUIDELINES

A general discussion was held regarding the Standard Operating Guidelines. Director Gizzo expressed several concerns regarding the Guidelines. Following the discussion, Director Maurer requested that Mr. Theophilos prepare a resolution for adopting the Standard Operating Guidelines, to be presented at the next meeting. Director Gizzo requested that a page for additions, deletions and amendments be added to the Guidelines.

NEW BUSINESS

Chairman Maurer reported to the Board that the first check from Mountain Bell for the surcharge has been received in the amount of \$36,452.08, a copy of which has been forwarded to all Board members.

MEETING DATE

The next meeting is scheduled for June 4, 1985 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

Thursday, May 9, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of April 11, 1985

OLD BUSINESS

Update on connectors

Discussion on Elk Creek Fire Protection District

Bid Specifications Packet for PSAP Equipment

Standard Operating Guidelines

NEW BUSINESS

Deposit of Revenues

Budget

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

911 EMERGENCY TELEPHONE SERVICE AUTHORITY BOARD

JUNE 4, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

ROLL CALL

Present for the meeting were the following Directors:

Director Ruth A. Maurer, Chairman
Director Bob Shriver
Director Marjorie E. Clement

Also present were;

George Theophilos, Assistant County Attorney
Eleñnor Martin, Clerk
Randy Smith, Jefferson County Sheriff's Department

Directors Alf Gizzo and Will Burt were absent.

Director Maurer, Chairman, called the meeting to order at 5:40 P.M.

MINUTES

Director Clement moved for the approval of the minutes of May 9, 1985, seconded by Director Shriver, and passed by a unanimous vote of the Directors present.

OLD BUSINESS

Connectors - Update

Director Maurer informed the Board that a resolution has been received from Indian Hills Fire Protection District approving the request for E911 service and the charging of the fee.

STANDARD OPERATING GUIDELINES

Following a general discussion regarding the Standard Operating Guidelines, the Board adopted Resolution ETS85-3, a copy of which is attached to these minutes.

A copy of the resolution, along with a copy of the Standard

Minutes of June 4, 1985

Page 2

Operating Guidelines will be sent out to the PSAP Managers and those entities having signed the Intergovernmental Agreement.

ELK CREEK FIRE PROTECTION DISTRICT

Randy Smith, Jefferson County Sheriff's Department, informed the Board by letter dated May 13, 1985, that in regard to the questions proposed by the Elk Creek Fire Protection District that: 1. A Public Safety Answering Point can be established in the 838 exchange area and accomplished for very little cost, the cost being negotiable and a legitimate cost. 2. The System can provide radio communications backup from the 838 area during telephone interruptions on a local level and 3. provide the 911 operator with a computer index of all 838 telephone numbers keyed to addresses and emergency response jurisdiction. A letter will be prepared by Chairman Maurer addressed to the Chairman of the Elk Creek Fire Protection District incorporating the comments of Randy Smith. A copy of this letter is also attached to these minutes.

EVERGREEN FIRE DISTRICT

Director Maurer informed the Board that Chief Lewis of the Evergreen Fire District conveyed to her that the mountain area fire departments would like to put together a mountain area dispatch station and remove the dispatching function out of the Sheriff's Department. They questioned as to what it would take to make a PSAP available to them in the future. Currently they have four trunk lines but feel it will take additional lines to handle E911.

Randy Smith stated that what they are attempting to do in the future is to establish a secondary PSAP for fire and any dispatching for approximately seven or eight of the volunteer mountain fire departments. Their concern is whether four trunk lines would satisfy a PO1 greater service. When dealing with secondary PSAP's versus primary PSAP's, one thing to be aware of is that the secondary PSAP's will be receiving only those calls for fire and EMS service that are selectively routed from the Sheriff's Department which will significantly decrease the number of calls received. Approximately 20 percent or less of the total calls on a 911 system are for fire and EMS. When those calls of law enforcement and those selectively routed are eliminated, the four trunk lines may satisfy the PO1 grade of service for many subscribers in that area. The advantages in having a mountain area dispatch station is that some time in the

future the Sheriff's Department or the County may not be able to provide the service and the mountain area station may alleviate the burden of providing service by the Sheriff's Department and make it a more equitable system. This may solve some of the problems for the Elk Creek and Indian Hills Fire Districts.

PLATTE CANYON FIRE DISTRICT

Randy Smith, Jefferson County Sheriff's Department, stated the concerns of the Platte Canyon Fire District were as to what adverse effect the installation of a 911 service would have on the District and particularly the western portion of Jefferson County and into Park County. In order to bring the entire 838 exchange subscribers in Jefferson County into the 911 system, it would be necessary to bring in the entire central office which covers that portion of subscribers in Park County. Park County has access to 911 outside of the Elk Creek Fire District.

If a citizen in Bailey, Shawnee and Grant within the 838 exchange should dial 911 once the system is in effect, that call will be routed to the Jefferson County Sheriff's Department. Randy sees no real adverse impact since the general public will not be made aware of the access to this 911 system.

Presently in the 838 exchange, if a citizen dials 911, the call goes to an intercept operator in Denver. That intercept operator not knowing where the call originated nor where the central office is located would route that call to Fairplay, the County seat of Park County. With the 911 service installed in Jefferson County and the calls going to the Jefferson County Sheriff's Department, it can be transferred either to Park County or the Platte Canyon Fire District. This will eliminate the intercept operator in Denver and process the calls more expediently.

When Denver on the eastern bord of Denver and Jefferson County brought 911 service on line, they brought in their entire central office, which included a portion of Jefferson County, and has not created an adverse effect on Jefferson County.

DEPOSIT OF REVENUES

Chairman Maurer announced that the check for the month of April, 1985 has been received from Mountain Bell in the amount of \$36,508.36, endorsed and deposited with the Jefferson County Treasurer. Total received to date is in the amount of \$72,960.44.

Minutes of June 4, 1985

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BID SPECIFICATION PACKET

Chairman Maurer informed the Board that replies regarding the bid specifications have been received from the City of Golden. Replies have also been received from the cities of Wheat Ridge and Westminster.

MEETING DATE

The next meeting date is scheduled for June 27, 1985 at 5:30 P.M. at which time approval will officially be given for letting of the bids, providing however, replies have been received from the various entities involved.

The bids will be due August 29, 1985 by 5:00 P.M. The Board will meet on August 29, 1985 at 5:30 P.M. to open the bids. The staff will then review the bids and prepare bid sheets. The Board will again meet on September 5, 1985 at 5:30 P.M. to consider the bids.


Director Clement moved that the above schedule be adopted. The motion was seconded by Director Shriver. Director Maurer, Chairman, declared the motion passed.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned at 6:30 P.M.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

M I N U T E S

E911 - Emergency Telephone Service Authority Board

June 27, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

Present for the meeting were the following members:

Director Ruth A. Maurer, Chairman
Director Alf Gizzo, Chairman, pro-tem
Director Bob Shriver, Treasurer

Director Will Burt, Secretary arrived after roll call.

Director Marjorie E. Clement was absent.

Also Present: George Theophilos, Assistant County Attorney
Eleanor Martin, Clerk
Steve O'Brien, Jeffco Telecommunications
Jim Haberer, Mountain Bell

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

MINUTES

Hearing no objections, Chairman Maurer declared the minutes of June 4, 1985 approved as published.

OLD BUSINESS

CONNECTOR UPDATE

Chairman Maurer stated she has not received a reply from Lakeside regarding the E911 service or fee. A letter requesting same has been sent. Letters were also mailed to Elk Creek and Platte Canyon Fire Districts.

DEPOSIT OF REVENUES

Chairman Maurer announced that a check in the amount of \$36,484.73

has been received from Mountain Bell, making a grand total received to date in the amount of \$109,445.17.

Director Shriver explained to the Board that once the fund reaches an amount of \$100,000.00, it can be reinvested to generate more interest. Director Shriver will meet with the County Treasurer for a determination as to where to reinvest the funds which would generate more interest, and to also determine if the funds could be co-mingled with other County funds.

PSAP EQUIPMENT

Randy Smith in a telephone conversation with the Clerk just before the meeting, informed the Clerk there may be some concern on the letter from Lakewood with regard to the equipment.

George Theophilos advised the Board that the matter should be discussed in executive session.

PLATTE CANYON FIRE PROTECT DISTRICT - 838 Exchange
ELK CREEK FIRE PROTECTION DISTRICT

Director Gizzo stated that with the two, four and eight party lines in the 838 exchange, that Park County residents in the Elk Creek Fire Protection District will want to dial 911 and get Jefferson County. Park County Residents in the Platte Canyon Fire Protection District residents are going to dial 911 and get Park County. He questioned as to whether or not the 7 digit 838 exchange area could be geographically split.

Jim Haberer, Mountain Bell, stated that primarily because of the multi-party line service, that Platte Canyon citizens would be encouraged to continue to use the seven digit number they are presently using, and Park County is not subscribing to the 911 system. In that regard, the area could not geographically be split.

George Theophilos informed the Board that the Elk Creek Fire Protection District did not agree to being included in the area. The Board of County Commissioner Resolution covers the area which ends at the County line. He is cocerned about the Sheriff having calls routed to the Sheriff's Department that are for Park County.

Jim Haberer felt that the calls could be delineated and also exclude the Elk Creek residents from using 911. He informed the Board he would research the technical capabilities. He would also need the direction from the Board.

A letter dated June 3, 1985 addressed to the Jefferson County Commissioners was received from the Park County Commissioners expressing concern regarding the effect of 911 on the 838 exchange in Park County. Director Maurer requested that Randy Smith, Jeffco Sheriff's Department reply to the letter.

Mr. Smith, in a memorandum dated June 7, 1985, addressed to County Commissioner and Board Member Marjorie E. Clement, alluded as to what could happen subsequent to the cutover of 911. He sees no adverse impact that the installation of the 911 system will create on Park County services.

Jim Haberer suggested that an Intergovernmental Agreement between Park County and Jefferson County to accommodate the situation would be ideal.

Following a discussion, the Board requested that Mr. Theophilos prepare a letter to Park County to set up a meeting with the 911 Emergency Board, the Board of County Commissioners of Jefferson County, Randy Smith, Jim Haberer, Mountain Bell and representatives of Elk Creek Fire Protection District with Park County Commissioners to further discuss the matter.

BID - PSAP Equipment

Director Burt moved that the following Resolution be adopted:

BE IT RESOLVED, that Mr. Steve O'Brien is hereby and herewith authorized to contact the Data Processing Department of Lakewood on behalf of the Board to discuss the concerns expressed in Lakewood's Letter dated June 7, 1985; to amend the bid specifications in accordance with the changes proposed by the Board tonight; and any changes which Mr. O'Brien believes is necessary to address Lakewood's concerns; and

BE IT FURTHER RESOLVED, that the Director of Jefferson County Purchasing Department is hereby authorized by the Board tonight to let the bid package, as amended by Mr. O'Brien, out for bid.

The Bids are to be accepted by the Purchasing Director.

Director Gizzo seconded the adoption of the foregoing Resolution. The roll having been called, the vote was as follows:

Director Will Burt	- "Aye";
Director Alf Gizzo	- "Aye";
Director Bob Shriver	- "Aye";
Director Ruth Maurer, Chairman	- "Aye";
Director Marjorie E. Clement	- "Absent":

The Resolution was adopted by unanimous vote of the Board Members present.

BUDGET - Discussion

Discussion was held concerning the proposed budget for the year 1986, said budget attached to these minutes.

Following the discussion, Director Shriver moved for the adoption of a resolution that George Theophilos hereby and herewith is authorized to negotiate insurance coverage with the County's Insurance Agent.

Director Burt seconded the motion and by unanimous vote of the Board members present, the resolution was adopted.

Thereupon, Director Burt moved that Chairman Maurer complete the budget within the parameters discussed this evening, and subject to any budget limitations that may be in the Intergovernmental Agreement or the by-laws and present it to the Board of County Commissioners. The vote having been taken, the motion was carried, with all in favor saying "Aye". none opposed.

TARIFF INCREASE

A discussion was held concerning the possibility of increasing the tariff fees as to whether it will be enough to cover the 911 system.

MEETING DATE

The next scheduled meeting date is August 1, 1985 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.

Minutes of June 27, 1985
Page 5


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

Thursday, June 27, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of June 4, 1985

OLD BUSINESS

Update on Connectors

Deposit of Revenues

Letters from PSAP's regarding equipment

Effects of 911 on the 838 exchange
(Answer to Park County Commissioners letter of June 3, 1985)

Letting of bids for PSAP equipment

NEW BUSINESS

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - Emergency Telephone Service Authority Board

August 1, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado.

Present for the meeting were the following members:

Director Marjorie E. Clement
Director Bob Shriver
Director Will Burt

Directors Alf Gizzo and Ruth Maurer, were absent.

Also Present: George Theophilos, Assistant County Attorney
Betty Pickinpaugh, Clerk
Randy Smith, Jefferson County Sheriff's Department

Director Clement called the meeting to order at 5:40 P.M.

MINUTES

Hearing no objections or additions to the minutes of June 27, 1985 Director Clement declared the minutes stand approved.

OLD BUSINESS

Will Burt presented a newly prepared spread sheet projecting the Jefferson E911 revenue of 17 cents per month with an increase to 24 cents after 12 months.

It is the intention of the Board to meet individually with the various cities to further discuss the raise on the service fee.

DEPOSIT OF REVENUE

Director Clement announced a check in the amount of \$35,591.00 has been received from Mountain Bell, making a grand total of \$146,036.69.

Director Shriver stated the fund is getting interest at the rate

Minutes of August 1, 1985
Page 2

of 8 1/2 percent.

Until such time as the cost to Mountain Bell for the services is known, it would be difficult to determine the cost of the on-premise equipment until such time as the bids are received. Bids are to be received no later than 5:00 P.M. on August 29, 1985 with a study session to follow on September 5, 1985 at 5:30 P.M.

BUDGET - 1986

The budget was briefly discussed. It was decided to table the matter of the 1986 budget to the next meeting for a comparison to the 1985 budget.

PARK COUNTY COMMISSIONERS

Due to other pressing matters, George Theophilos, Assistant County Attorney and Attorney for the Emergency Board, has been unable to prepare a letter to the Park County Commissioners regarding the effect of 911 on the 838 exchange and to schedule a meeting with the Park County Commissioners, Jim Haberer, Mountain Bell, representatives of Elk Creek Fire Protection District, Randy Smith and the Board of County Commissioners.

MEETING DATE

The next scheduled meeting date is August 15, 1985 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.

Marjorie E. Clement

ATTEST:



Will Burt, Secretary

A G E N D A

Thursday, August 1, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of June 27, 1985

OLD BUSINESS

Update on Connectors

Budget Review

NEW BUSINESS

Discussion of Equipment Financing

Strategies for implementing tariff increase.

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - Emergency Telephone Service Authority Board

August 15, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on August 15, 1985.

Present for the meeting were the following members:

Director Marjorie E. Clement
Director Bob Shriver
Director Ruth Maurer, Chairman

Also Present;

George Theophilos, Assistant County Attorney
Eleanor Martin, Clerk
Jim Haberer, Mountain Bell
John Wilding, Mountain Bell

Directors Alf Gizzo and Will Burt were absent.

Director Maurer called the meeting to order at 5:30 P.M.

MINUTES

Director Shriver moved that the minutes of August 1, 1985 be approved. Director Clement seconded the motion and by unanimous vote of the members present, the motion was carried.

CONNECTOR UPDATE

Director Maurer stated she has not been able to make contact with Mayor Thomas of the City of Lakeside regarding the E911 services and fees.

BUDGET - 1986

Copies of the 1985 and 1986 budget were distributed for the purpose of comparison. Following a discussion, the 1986 budget was approved.

PARK COUNTY COMMISSIONERS

George Theophilos, Assistant County Attorney has prepared a letter addressed to the Park County Commissioners, Park County Sheriff Norman E. Howey, Platte Canyon Fire Protection District, James Hartford, Sec and Gary Bramwell, Elk Creek Fire Protection District,

for signature by Chairman Maurer, E911 Telephone Service Authority Board and Chairman Rich Ferdinandsen, Board of County Commissioners of Jefferson County for the purpose of scheduling a meeting for a discussion regarding the effect of the E911 system on the 838 exchange in Jefferson County. The meeting will be scheduled during the first or second week in September.

STRATEGIES FOR IMPLEMENTING TARIFF INCREASE

Director Maurer stated that at the present tariff rate of 17 cents per subscriber line, there will not be sufficient funds to cover the cost of installation and operation of E911 equipment. The cost of the equipment will not be known until such time as bids are received and opened. The earliest possible date to implement an increase is approximately in January, 1986, since approval is necessary from the entities signing the Intergovernmental Agreement. It was the Board's determination that the matter be deferred until the bids are received.

PROGRESS REPORT

It was decided by the Board that a progress report in the form of a letter be sent to the entities informing them of the progress of the implementation of the E911 system; that there may be an additional tariff required to pay for the PSAP equipment.

911 Revenue Projections

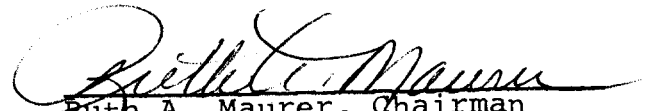
Director Maurer stated she will request Will Burt to prepare new 911 Revenue Projections with an input of 27 cents, 30 cents, 33 cents, 37 cents, 35 cents and 40 cents per month to project the revenue to be received over a period of two years and to possibly extend the time period for two or three years.

MEETING DATE


The next scheduled meeting date is August 29, 1985.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

Thursday, August 15, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of August 1, 1985

OLD BUSINESS

Update on Connectors

Deposit of Revenues

Budget Review

Letter to Park County Commissioners' letter of June 3, 1985

Strategies for implementing tariff increase

NEW BUSINESS

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - Emergency Telephone Service Authority Board

August 29, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on August 29, 1985.

Present for the meeting were the following members:

Director Ruth A. Maurer, Chairman
Director Marjorie E. Clement
Director Will Burt
Director Bob Shriver

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Jim Haberer, Mountain Bell
Ken White, Mountain Bell
Don Arnst, Mountain Bell
R. F. Spear, Interline U. S. West Inc.
Diane Boor, Interline U. S. West Inc.
Chuck Snowden, Interline U. S. West Inc.

Director Alf Gizzo was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M. and announced that the meeting was for the purpose of opening bids for PSAP equipment.

George Theophilos noted that the time was 5:30 P.M. on the 29th day of August, 1985, the time for bids to be opened and read, having been received on or before the hour of 4:30 P.M. this date.

BID RECEIVED

1. Rolm Corporation, opened by George Theophilos, and read by Director Maurer with no response to the bid request at this time received.
2. Rocal-Milgo Information Systems Inc., Sunrise, Florida, received and opened by George Theophilos and read by Director Shriver.
3. U. S. Information Systems, received and opened by George Theophilos, and read by Director Burt.
4. Mountain Bell, received and opened by George Theophilos and read by Director Clement.

Following the bid opening, Director Maurer stated the County Pur-

Minutes of August 29, 1985
Page 2

chasing Agent will review the bids and summarize same. On September 5, 1985 at 5:30 P.M. the E911 Board will meet to discuss that summary and consider the bids.

The Jefferson County Service Authority Board reserves the right to reject any or all bids or portions thereof; to waive any informalities or irregularities in the proposals received and to approve bid awards in total or in part whichever in its judgment best serves the interest of the Authority Board.

Director Maurer declared the bids closed.

911 REVENUE PROJECTIONS

Director Burt prepared new 911 Revenue Projections for the Board beginning January, 1986, with the input in the amounts of 24 cents, 25 cents, 30 cents, 33 cents, 35 cents and 40 cents per month into the computer over a period of two years. A further discussion will be held at the next meeting.

DEPOSIT OF REVENUE

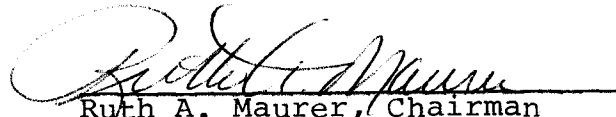
Director Maurer announced a check in the amount of \$36,794.63 has been received from Mountain Bell, making an overall total received to date of \$182,786.12.

MEETING DATE

The next schedule meeting date is September 5, 1985 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

M I N U T E S

E911 - Emergency Telephone Service Authority Board

September 5, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado on September 5, 1985.

Present for the meeting were the following members:

Director Marjorie E. Clement
Director Alf Gizzo
Director Bob Shriver
Director Ruth A. Maurer, Chairman

Also Present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Randy Smith, Jeffco Sheriff's Department
Steve O'Brien, Jeffco Telecommunications

Director Will Burt was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

The Board meeting was adjourned in executive session for discussion regarding the bids for equipment, which were received, opened and read at the August 29th meeting.

Following the executive session, the meeting was reopened for the purpose of scheduling a meeting for September 12, 1985 with Park County Commissioners, Sheriff of Park County, representatives of Elk Creek Fire Protection District, the Board of County Commissioners of Jefferson County and the E911 Authority Board.

MEETING DATE


The next scheduled meeting date is September 12, 1985.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.



Will Burt, Secretary



Ruth A. Maurer, Chairman

M I N U T E S

E911 - Emergency Telephone Service Authority Board

September 12, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado on September 12, 1985.

Present for the meeting were the following members:

Director Marjorie E. Clement
Director Alf Gizzo
Director Bob Shriver
Director Will Burt
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Jim Haberer, Mountain Bell
John Wilding, Mountain Bell
Randy Smith, Jeffco Sheriff's Department
Treva Clapp, Platte Canyon Fire Protection District and Platte Canyon Rescue
Marge Beagle, Park County Commissioner
Norman Howey, Park County Sheriff

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

The purpose of the meeting was for a discussion regarding the overlapping of service of E911 of that eastern portion into Park County which is in the Elk Creek Fire Protection District. That portion of the District receives law enforcement from the Park County Sheriff.

Ms. Clapp stated that the emergency number for the residents in the Elk Creek Fire Protection District is 838-HELP wherein the call goes to a Park County dispatcher. If a resident dials 911, the call is relayed to a Jefferson County dispatcher, and if the need is for Park County services, the call is relayed to Park County. Ms. Clapp feels this would add another step and would increase the possibility of error and omission.

Jim Haberer, Mountain Bell, in a memorandum to the Board, stated there are several options that can be applied in solving the problem.

Currently the calls are completed via a 7 digit telephone number. The concern is that a person needing help may not know what agency to call or have the number readily available. Some will dial the operator "0" while others will call 911.

With the implementation of a 911 system for Jefferson County, there are essentially three options that can be considered.

Option 1

If someone erroneously dials 911, the call would be routed to the Jefferson County Sheriff's dispatch center. The attendant answering the call would determine the nature and location of the emergency; dispatch the necessary equipment and personnel if within their jurisdiction; bridge the calling party forward to the Park County dispatch center as required.

Option 2

Deny access by Park County residents to 911. The Bailey central office would be split, part of it serving Jefferson County and part serving Park County. Calls to 911 from the Park County side of the office would be diverted to a recording advising the party that 911 is not a working number. The concern is that the calling party may not know the proper agency or the correct telephone number and may revert to calling the operator "0", which could result in a substantial amount of time being lost.

Option 3

Split the office as in Option Number 2, but instead of routing calls to an announcement machine, route them to the Park County dispatch center. The implications are the cost considerations and Park County attendants would be required to bridge forward calls to Jefferson County for fire/EMS provided by Elk Creek Fire Protection District.

Mr. Haberer is of the opinion that Option 1 will overcome, if not all the concerns, a great percentage of the problems.

Randy Smith, Jeffco Sheriff's Department stated he would assist in finalizing negotiations on exchange of service areas.

Mr. Haberer stated that as to 4-party lines, basically they will have access to the 911 network. The answering location will not be given the additional information, the information having to be derived by questioning as opposed to depending upon a display.

A video film of a portion of 20/20 on a presentation of E911 will be obtained for viewing by this Board.


MEETING DATE

The next scheduled meeting date is September 26, 1985 at 5:30 P.M.

Minutes of September 12, 1985
Page 3

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.



Ruth A. Maurer, Chairman

ATTEST:



Will Burt, Secretary

A G E N D A

Thursday, September 26, 1985

5:30 P.M.

Call to Order

Roll Call

EXECUTIVE SESSION

Discussion of Bids

NEW BUSINESS

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - Emergency Telephone Service Authority Board

September 26, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on September 26, 1985.

Present for the meeting were the following members:

Director Bob Shriver
Director Alf Gizzo
Director Will Burt
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Jeannette A. Ferris, Clerk
Randy Smith, Jeffco Sheriff's Department
Steve O'Brien, Jeffco Telecommunications

Director Marjorie E. Clement was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

911 Revenue Projections

Director Will Burt presented a new Jeffco 911 Revenue Projection sheet with 8.5% interest and 5.00% growth per year with monthly charges of 24 cents, 25 cents, 30 cents, 33 cents, 35 cents and 40 cents.

Following the discussion, the Board continued the matter until the next meeting in order to allow for further consideration by the Board.

MEETING DATE

The next scheduled meeting date is October 3, 1985.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

Minutes of September 26, 1985
Page 2

Will Burt

Will Burt, Secretary

M I N U T E S

E911 - Emergency Telephone Service Authority Board

October 3, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board scheduled a meeting to be held October 3, 1985 in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado. However, due to a lack of a quorum, the meeting was not held.

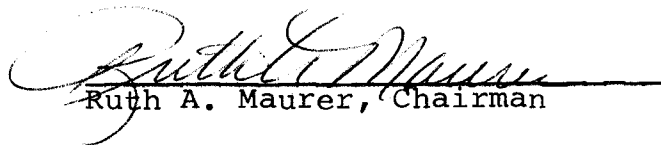
Board members present were:

Director Bob Shriver
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Randy Smith, Jeffco Sheriff's Department

MEETING DATE

The meeting of October 3, 1985 was continued to October 10, 1985.


Ruth A. Maurer, Chairman

M I N U T E S

E911 - Emergency Telephone Service Authority Board

October 10, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on October 10, 1985.

Present for the meeting were the following members:

Director Alf Gizzo
Director Bob Shriver
Director Will Burt
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk

Director Marjorie E. Clement was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

DRAFT RESOLUTION

George Theophilos, Assistant County Attorney, presented a draft of a resolution to the Board for authorization for Jefferson County Emergency Telephone Service Authority Board to establish an E911 service user charge of up to and including forty cents per telephone service subscriber line.

The resolution would be sent to the entities who signed the Intergovernmental Agreement to be used as a model in adopting their own ordinances and/or resolutions.

Before final approval of establishing, raising or lowering the service charge, the Authority Board will give public notice of its intention to change the rate, in the official Jefferson County newspaper and hold a public hearing in order that any interested citizens may be afforded the opportunity to be present and to speak to the issue.

Following the discussion, Director Gizzo moved to accept the draft resolution, said resolution to be sent to the cities and allows the Authority Board to have a ceiling surcharge of 40 cents or two percent of the exchange access facility tariff rate, whichever is lower, subject to changes proposed by the Assistant County Attorney and approved by the Chairman.

Director Shriver seconded the motion. Hearing no further discussion,

the roll having been called, the vote was as follows:

Director Alf Gizzo	- "Aye";
Director Bob Shriver	- "Aye";
Director Will Burt	- "Aye";
Director Marjorie E. Clement	- "Absent";
Director Ruth A. Maurer, Chairman	- "Aye":

The motion was adopted by unanimous vote of the members present.

PRESENTATION - Jeffco Government Association

The Board will make a formal presentation regarding E911 at the Jeffco Government's Association meeting to be held October 22, 1985 at the Marriott Hotel.

BIDS

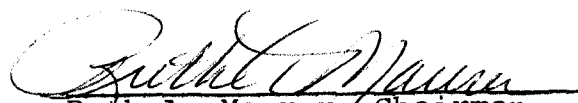
George Theophilos, Assistant County Attorney, recommended to the Board that the bids for PSAP equipment be accepted just prior to the 90 day expiration date. He will prepare a written resolution.

MEETING DATE


The next scheduled meeting is November 7, 1985 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary

M I N U T E S

E911 - Emergency Telephone Service Authority Board

November 7, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado on November 7, 1985.

Present for the meeting were the following members:

Director Bob Shriver
Director Alf Gizzo
Director Marjorie E. Clement
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk

Director Will Burt was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

MINUTES

Director Gizzo moved that the minutes of August 15, August 29, September 5, September 12, September 26, October 3 and October 10, 1985 be approved. Director Clement seconded the motion and with the Board members all in favor by saying "Aye", the motion was carried.

PROPOSED TARIFF INCREASE - Discussion

Director Clement informed the Board that she had recently discussed the matter of the increase with Senator Claire Traylor and was informed by Senator Traylor that she and Representative Bonnie Allison were unhappy with the proposed increase in fees for the cost of the PSAP equipment.

Director Clement stated she informed Senator Traylor that due to the breakup of Mountain Bell, it was uncertain what those costs would be; that a request for such an increase might be forthcoming.

It was agreed that Director Clement and Maurer meet with Senator Traylor and Representative Allison for further discussion regarding the matter and to present documentation to support the request for an increase in fee which has been anticipated.

JEFFCO GOVERNMENTS ASSOCIATION

A discussion was held regarding the presentation by Chairman Maurer at the Jeffco Governments Association meeting held October 22, 1985 for the increase of the fee. Very little opposition was expressed by those persons in attendance. A concern was expressed to Director Shriver that some of the PSAP's might ask for more equipment than was needed. It was suggested that each PSAP cover the expenses and be responsible for their own equipment. However, the entities do not have the funds available to pay for the equipment.

REVENUE PROJECTIONS

The Board discussed the 911 Revenue Projection sheet presented at the last meeting by Will Burt. The projection estimated with an 8.5 percent interest and 3.00 percent growth per year. Projected were the monthly fees of 17 cents for the remainder of 1985 and fees calculated in the amounts of 27 cents, 35 cents and 40 cents beginning January, 1986 through April 1987.

LEASE PURCHASE AGREEMENT - Equipment

George Theophilos, Assistant County Attorney, advised the Board that in order to arrange for a lease purchase for the equipment, that if the lending institution is reluctant to enter into an agreement with the Authority Board, that an agreement could be entered into with the Board of County Commissioners with the Authority Board reimbursing the County. A concensus of the Board was to go for a 36 month lease purchase option.

BID AWARD - PSAP Equipment

The Board will meet on November 21, 1985 at which time the bid will be awarded for PSAP equipment. George Theophilos, Assistant County Attorney will prepare a resolution for acceptance of bid of the successful bidder.

MEETING DATE

The next scheduled meeting date is November 21, 1985.

INVESTING OF E911 FUNDS - Certificate of Deposit

The Board authorized Bob Shriver, Treasurer, to invest in one (1) \$100,000.00 Certificate of Deposit, said Certificate to expire March 1, 1987.

Minutes of November 7, 1985
Page 3

TERMS OF OFFICE - Will Burt
Marjorie E. Clement
Bob Shriver

It was noted that the terms of appointment to the E911 Emergency Telephone Service Authority Board of Will Burt, Marjorie E. Clement and Bob Shriver will expire January 13, 1986. No action was taken at this time.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth E. Maurer, Chairman

ATTEST:


Will Burt, Secretary

A G E N D A

E911 - Emergency Telephone Service Authority Board

Thursday, November 7, 1985

5:30 P.M.

Call to Order

Roll Call

Minutes of August 15, 29

Minutes of September 5, 12, 26

Minutes of October 3, 10

OLD BUSINESS

Strategies for implementing tariff increase

911 Revenue Projections

Deposit of Revenues

Discussion of Jeffco Governments Association meeting of
October 22, 1985.

Continuation of Bids

NEW BUSINESS

OTHER BUSINESS

ADJOURNMENT

M I N U T E S

E911 - Emergency Telephone Service Authority Board

November 21, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on November 21, 1985.

Present for the meeting were the following members:

Director Alf Gizzo
Director Will Burt
Director Ruth A. Maurer, Chairman

Also present: George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Jim Haberer, Mountain Bell
John Wilding, Mountain Bell
Ken White, Mountain Bell
Randy Smith, Jeffco Sheriff's Department

Directors Marjorie E. Clement and Bob Shriver were absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

MINUTES

Director Gizzo moved that the minutes of November 7, 1985 be approved. Director Burt seconded the motion and by unanimous vote of the members present, the motion was carried.

RESOLUTION NO. ETS85-4 - Conditional Acceptance of Mountain Bell's Bid for the Purchase of the PSAP Equipment for the E911 System.

A copy is enclosed.

TARIFF - Discussion, Proposed Increase

Director Maurer stated that she and Director Clement discussed the matter of the proposed tariff increase with Representative Bonnie Allison and Senator Claire Traylor and assured them the Authority Board will not go to the legislature for the increase; that the problems have been eliminated to the satisfaction of Senator Traylor and Representative Allison.

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George Theophilos, Assistant County Attorney, advised the Board that in talking with John Wilding, Mountain Bell, he was informed that letters of intent have been received by Mountain Bell from various counties indicating their intention of going for the statutory maximum of two percent which could be a good selling point.

Director Gizzo stated that since his fire district has completed their budget process, they are sensitive to any increase in taxes. He urged that the rate be kept as low as possible, even to going to a six year lease which would be acceptable even though there may be more finance charges.

Director Maurer stated she had similar feedback at the Jeffco Governments Association meeting.

A discussion was held regarding the increase of 911 surcharge to 34 cents on some Mountain Bell billings. Jim Haberer, Mountain Bell, stated that there was a "glitch" in the system and every effort is being made to correct it.

Director Maurer stated she felt the increase should be flexible; that operating and maintenance costs are unknown and will not be determined definitely for possibly one to three years.

Discussion was held regarding possible financing. Don Arnst, Product Manager, Mountain Bell, stated the Product Team is looking for options for a third party lease; to possible go through U. S. West's Financial Corporation for funds that are lower than the competitive market place rate with the lending institutions available.

George Theophilos suggested to the Board that if the Authority Board presented to the Board of County Commissioners an itemization of expenditures and incumbrances, it could possibly be worked out with the Board of County Commissioners of the purchase of equipment with a rate of 8 1/2 percent interest and without having to go through the governing bodies.

Randy Smith informed the Board that all of the address ranges for the County excepting Lakewood have been submitted to Mountain Bell for the MSAG's. He anticipated Lakewood's input will be received shortly.


Jim Haberer stated that Mountain Bell has reserved facilities

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throughout Jefferson County for the implementation of the MSAG's. He also stated the central office job is on target. An enhancement developed by Southern Bell is being implemented with the Jefferson County system that will give a higher degree of integrity to the data base and will not impact the cost to Jefferson County. The MSAG computer system will be physically operational approximately the first or second quarter of next year and located along Del Norte just west of the Interstate on the Boulder Turnpike.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned.


Ruth A. Mauref, Chairman

ATTEST:


Will Burt, Secretary

M I N U T E S

E911 - Emergency Telephone Service Authority Board

December 19, 1985

The Board of Directors of the E911 Emergency Telephone Service Authority Board met in the Commissioners' Conference Room, Jefferson County Courthouse, 1700 Arapahoe Street, Golden, Colorado, on December 19, 1985.

Present for the hearing were the following members:

Director Alf Gizzo
Director Bob Shriver
Director Marjorie E. Clement
Director Ruth A. Maurer, Chairman

Also present:

George Theophilos, Assistant County Attorney
Eleanor V. Martin, Clerk
Randy Smith, Jefferson County Sheriff's Department
Jim Haberer, Mountain Bell
Tom Short, Interline

Director Will Burt was absent.

Director Maurer, Chairman, called the meeting to order at 5:30 P.M.

MINUTES

Director Gizzo moved that the minutes of December 19, 1985 be approved. Director Clement seconded the motion and Chairman Maurer declared the minutes approved as published.

ORDINANCES AND RESOLUTIONS

Ordinances and resolution regarding the fee increase have been received from the following:

City of Arvada
City of Golden
City of Westminster
City of Wheat Ridge
Arvada Fire Protection District
Bancroft Fire Protection District
Elk Creek Fire Protection District
Evergreen Fire Protection District
Fairmount Fire Protection District

Lookout Mountain Fire Protection District
West Adams Fire Protection District
Wheat Ridge Fire Protection District
Jefferson County

In a letter dated December 9, 1985, signed by J. R. Patterson, President, Interline, were modifications to their bid of August 29, 1985 for the installation and maintenance of Emergency E911 Services to serve Jefferson County. Due to recent restructuring of their pricing program, they are able to make some adjustments to cost previously quoted. The adjustments should enable Jefferson County to perform a more precise analysis of its initial and ongoing operation costs. Mr. Tom Smart, representing Interline requested that the revised cost for the total of all PSAP locations be taken into consideration and used in place of the figures previously submitted.

Following a discussion with Mr. Short, the Board stated they are of the opinion that although a contract has not been signed, the Board has accepted the bid of Mountain Bell by resolution. The bid sets forth the condition that the Board must be able to obtain financing and able to enter into an agreement with the successful bidder acceptable in form to the Board.

George Theophilos, Assistant County Attorney stated if those conditions are met, it would be a firm commitment on the part of the Board to go ahead with the contract.

It was suggested that Mr. Short discuss any questions he may have with Mr. Theophilos.

Director Gizzo reiterated that until questions are answered, the Board will continue to take the position that the Board is firm on the action taken in awarding the bid to Mountain Bell.

Mr. Theophilos advised the Board that if there was clear and convincing or substantial evidence of unfairness regarding the bid, it might be the Board's position to reconsider. However, that would be a decision to be determined by the Board.

Mr. Theophilos informed the Board it was pointed out to him by the City Attorney of Morrison of a provision in the Statute that once a charge had been levied by the Board, the governing body could only increase the charge to be imposed by a service supplier once a year and done prior to September 15 of the year to take effect January 1 of the following year. Any increase at this point would not go into effect until January 1, 1987. The deadline could not be met.

George Theophilos, Assistant County Attorney, stated that Director Burt projected in his most recent calculations of funds available and that under the assumption the fee would remain at 17 cents for the next year, raised to a higher fee the following year. Director Burt believes it is not of great concern. The Board could still be in a position to get into a lease purchase where the payment would be in arrears but still make the Mountain Bell installation charge payment and a monthly payment for the purchase of the equipment under a lease purchase agreement under a time table provided by Mountain Bell.

Jim Haberer, Mountain Bell, informed the Board that Mountain Bell would retain ownership of the equipment until such time as service is available approximately March 1, 1987.

Director Gizzo questioned accepting the added amount of fees collected during the month of October, 1985 due to a "glitch" in Mountain Bell's system. It is unknown who paid the extra charge and it would be difficult to refund. The Board made the determination the fees will be retained in the 911 fund.

Director Maurer extended appreciation on behalf of the Board members to Director Burt for his many hours and effort in preparation of the Jeffco 911 Revenue Projection Analysis. It has been of great assistance to this Board.

Jim Haberer, Mountain Bell, informed the Board that Mountain Bell's contract administrators are drawing up a contract that will be reviewed by their legal staff and to be presented to this Board for review. Laura Ford, Mountain Bell's legal counsel, would be agreeable to working the the Board members to work out language that might cause a problem.

The Board authorized George Theophilos to draft a letter for the Chairman's signature to the various entities requesting that members who have terms expiring be reappointed. These members are working very diligently toward the implementation of 911.

Randy Smith reported that the final address ranges have been delivered by Mountain Bell and they are setting up the transfer assignments.

Jim Haberer reported, in addition, that he will be meeting with Randy and other PSAP managers to finalize information that will allow Mountain Bell to generate the necessary paper to their translation people. At this point in time, all of the translations start coming together from the various sources and approximately in August or September of 1986, the information is then off-loaded from the control office and put on tape which is combined with the translation information and the data base management information of the selective routing of the 911 system. He explained

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that the translation is when the memory in the office is completely updated to reflect information that drives the enhanced 911 routing calls and is referred to as a "bash run". That information is sent back to ATT technologies. They prepare a tape upon which they reload that control office. They do a complete update, a complete reloading of all of the intelligence in that office to include that which is necessary. Jim stated the equipment is on schedule.

MEETING DATE

The next schedule meeting is January 23, 1986 at 5:30 P.M.

ADJOURNMENT

There being no further business to come before this Board, the meeting was adjourned at 6:30 P.M.


Ruth A. Maurer, Chairman

ATTEST:


Will Burt, Secretary