

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
NOVEMBER 20, 2025

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met via a virtual Google Meet.

Present: Director Kevin Biegert
Director Mark Goodell
Director Dave Lester
Director Andy Kerr

Excused: Director Travis Hopwood

Attorney Ryan Tharp

Also, Present: Jeff Irvin, JCECA Executive Director
Tracie Kaminski, Pinnacle Consulting Group, Inc.
Jacinda English, Broomfield PD
Paige Wilson, Broomfield PD
Jeff Streater, Jeffcom911
Kevin Garcia, Jeffcom911
Geena Gomez, Jeffcom911
Ethan Honaman, Jeffcom911
Kyle Mickelson, Jeffcom911
Gina Ramirez, Jeffcom911
Jennifer Sandoval, Jeffcom911
Kinde Yetemegn, Jeffcom911
Jennifer Gustin, Jeffcom911
Candace Harris, Jeffcom911
Scott Eddy, JCSO
Sara Gallegos, Westy911
Brian Kelley, ConvergeOne
Nick Brown, Carbyne
Ryan Hurley, Replay Systems

Director Goodell called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Biegert duly seconded by Director Lester, and by unanimous vote, approved the Minutes of October 23, 2025.

TREASURER'S REPORT

Ms. Kaminski presented the Treasurer's report through October 31st, 2025 (copy of financial report attached), stating that the authority recognized total revenues of \$19,421,72 and total expenditures through October of \$16,135,723. The majority of expenditures were AOF distributions to AOF partners as budgeted. An overage in the special projects budget for 2025 was anticipated, which was to be addressed in the next item, but the 2025 projections were

noted as "dialed in" to the anticipated year-end figures. Total estimated expenditures for 2025 were \$19,712,139, adding almost \$2.7 million to the fund balance, with an estimated ending fund balance of \$9,884,613 for 2025.

The Board upon motion of Director Goodell duly seconded by Director Biegert and by unanimous vote, approved the Treasurer's Report for November 2025.

Ms. Kaminski then presented the cash encumbrance report (attached in financial report).

2025 BUDGET AMENDMENT HEARING

Director Goodell convened the budget hearing. Ms. Kaminski presented the request to amend the 2025 proposed expenditures from the original adopted budget of \$19,268,376 to \$19,712,139. The allocated amendment included costs for special projects such as the Arctic Wolf renewal, assistance with a JCPS Department of School safety dispatch center renovation, and the radio console lease participation for the Jeffcom 440 Indiana Street center. Mr. Irvin added that unanticipated costs for the 433 hot backup center (433HBC) were also included. There was no public comment. Director Goodell then closed the public hearing.

The Board upon motion of Director Biegert duly seconded by Director Goodell and by unanimous vote, approved the 2025 budget amendment.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for November 2025 (copy attached).

The Board upon motion of Director Biegert duly seconded by Director Lester and by unanimous vote, approved the expenditure requests for September in the amount of \$2,263,374.76.

ECC PARTNERS REPORT

Emergency Communication Center partners reported the following:

- **Broomfield ECC** – thanked the board for supporting the large Carbyne Apex project, expressing excitement for modernizing their systems, and thanked Mr. Irvin for guiding them. Jacinda English reported that Broomfield was "holding strong" with staffing, having one vacancy, and conducting two full days of interviews the following week to fill that position
- **Jeffcom ECC** – Mr. Streeter shared that at the state APCO awards ceremony the previous Friday, one of their IT personnel, Brian Schilly, was recognized as IT support of the year. Additionally, Richard Rudy, who had retired from Lakewood but worked on the Harris side of the radio for many agencies and Jeffcom, was nominated by Jeffcom and recognized as radio support engineer of the year. Mr. Streeter noted that Mr. Rudy had a remarkable career of about 45 years. Mr. Streeter also reported that Jeffcom's budget for 2026 was approved less than an hour prior with no issues, though costs were increasing.
- **Westminster ECC** – Director Lester congratulated Sarah Gallegos on being selected to fill the role of Public Safety Telecommunicator Administrator after a long process, noting that she has been an asset for many years. Ms. Gallegos echoed thanks to the board and to Mr. Irvin for their support and guidance on the Carbyne project. Ms. Gallegos

provided a hiring update, stating they still have five candidates in backgrounds and have been authorized for two additional positions, with processes for those starting soon. Directors Biegert and Goodell offered congratulations to Ms. Gallegos.

EXECUTIVE DIRECTOR REPORT

- **ETC Increase and PUC Hearings:** Jeffrey Irvin reported on several activities, including sending out ETC increase notices in coordination with Attorney Tharp's office. Notices were sent via US mail and electronically to 549 telephone service providers. The ETC rate is increasing to \$2.17 per subscriber line per month starting in February. The PUC held three hearings the day prior, approving increases considerably above this rate for three counties including La Plata and Routt, which went smoothly with no intervention.
- **Legislative and Public Safety Outreach:** Mr. Irvin detailed attending a virtual meeting on October 31st with lobbyists Ed Bowitch and Jennifer Castle and Representative Ryden. The purpose was to provide an overview of JCECA, its interface with ECCs, and anticipated legislative issues for the 2026 session, primarily concerning prepaid language that could affect them and the broader community concern about DTRS funding and potential attempts to access the 911 enterprise fund. On November 14th, a tour of Jeffcom was conducted for Representatives Tammy Story, Lisa Ferret, Lorena Garcia, and Senator Lisa Cutter. Mr. Garcia attended and was received well by the legislators.
- **Strategic Planning and Board Appointments:** Jeffrey Irvin mentioned attending several meetings for the 911 strategic planning group examining the regulation of basic emergency services in Colorado, including the existing tariff system and BESP relationship, and future considerations. Mr. Irvin announced he is now the president of the Colorado 911 Resource Center board, having taken over from Andrew Dameron, Denver911. Mr. Irvin expressed excitement for future work on 988 and other projects, contingent on enterprise board funding. Mr. Irvin continues to participate in the Colorado PUC 911 Advisory Task Force and various subcommittees to include the ESINET User Group and the legislative and outage committees.
- **LookoutAlert** – Mr. Irvin provided the Lookout Alert statistics, noting an increase of 527 opt-ins this month. Strategies for additional outreach have been discussed, including mentioning it to the legislators to encourage more registration. Kevin Garcia added that the next outreach step included contacting regional hospitals to get them involved in posting registration areas in their ER and facilities, in addition to reaching out to all rec centers and libraries, seeking larger community engagement facilities for additional signups.

LEGAL COUNSEL REPORT

Mr. Tharp confirmed that much of what they had been working on, such as getting the ETC letters out, had been covered by Mr. Irvin. He reported that things had been "kind of quiet" on their side regarding regulatory issues at the public utilities commission that dealt with JCECA.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

No executive session.

ADJOURNMENT

Director Goodell adjourned the meeting.