

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
MAY 22, 2025

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met via a virtual Google Meet.

Present: Director Kevin Biegert
 Director Mark Goodell
 Director Travis Hopwood
 Director Kerr
 Director Dave Lester

Attorney Ryan Tharp

Also, Present: Jeff Irvin, JCECA Executive Director
 Tracie Kaminski, Pinnacle Consulting Group, Inc.
 Paige Wilson, Broomfield PD
 Jeff Streeter, Jeffcom911
 Jennifer Sandoval, Jeffcom911
 Gina Ramirez, Jeffcom911
 Kevin Garcia, Jeffcom911
 Geena Gomez, Jeffcom911
 Candace Harris, Jeffcom911
 Ethan Honaman, Jeffcom911
 Kinde Yetemgn, Jeffcom911
 Lara Mitchell, Westy911
 Sara Gallegos, Westy911
 Timothy Ahopelto, Hinkle & Company, PC

Director Goodell called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Biegert duly seconded by Director Goodell, and by unanimous vote, approved the Minutes of April 24, 2025.

TREASURER'S REPORT

Ms. Kaminski presented the unaudited financial statements prepared by PCGI through April 30, 2025 (copy attached). She advised that JCECA recognized total revenues of \$7,797,743 which is offsetting our total expenditures through April of \$6,442,821. The expenditures are right in alignment with where we thought the budget would be at this time. She has made some cautionary updates to the projected revenues in column C. We are seeing the increased ETC revenue. She has reallocated revenues from the Prepaid line item down to the State Trust line item based on what we are seeing from collections to-date. Interest is trending well over budget with the dividing of funds into the COLOTRUST account and accruing that interest. Through April we have a total fund balance of \$8,547,325 which is supporting the Capital Reserve and the budgeted Operating Reserve with the remainder sitting in an unrestricted account.

The Board upon motion of Director Hopwood duly seconded by Director Goodell and by unanimous vote, approved the Treasurer's Report.

Ms. Kaminsky then presented the cash encumbrance report (copy attached).

Mr. Ahopelto then presented the Financial Statements with Independent Auditor's Report dated December 31, 2024 (copy attached). He advised that the report is unmodified or a "clean" report. He was happy to report there were no uncorrected or corrected financial statement adjustments this year. They had no disagreement with management or the contracted accountants. He mentioned that after June 30, 2025, financial statements submitted to the Office the State Auditor (OSA) will be required to be ADA compliant. He stated that the financial statements they will produce for the 2025 audit will include a .pdf in the form needed to enable access for sight impaired persons.

The Board upon motion of Director Hopwood duly seconded by Director Biegert and by unanimous vote, approved acceptance of the 2024 auditor's report.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for May 2025 (copy attached).

There was a discussion in response to questions from Director Biegert regarding vandalism that has occurred damaging JFON fiber along US Hwy 36. Mr. Irvin advised that he has tasked MinnTex with developing a specification for a locking bolt for use on handholes covering JFON access points. We will determine which handholes need to be secured and equip our location contractor (Lumin8) and our splicing/testing contractor (ZeroDB) with devices to be placed when locate or splicing/repair requests are received.

There was additional discussion in response to questions from Director Hopwood regarding future budget considerations for the JFON discussion above and recurring costs of generator maintenance, UPS maintenance, CAD and radio software refresh costs at the 433HBC.

The Board upon motion of Director Biegert duly seconded by Director Lester and by unanimous vote, approved the May 2025 expenditure requests in the amount of \$1,433,727.68.

ECC PARTNERS REPORT

Emergency Communication Center partners reported the following:

- **Broomfield ECC** – Ms. Wilson advised they are in the early stages of acquiring Carbyne as their new phone system and finalizing a quote. Their staffing situation has improved significantly over the last several months. They have one dispatcher who is due to be signed off from training at the end of the month. They have a hiring process underway and are looking to fill the remaining two positions to be fully staffed.
- **Jeffcom ECC** – Mr. Streeter advised that in early May Jeffcom was invited by the NTIA to participate in a symposium in Washington, DC. Many federal partners in telecommunications were in attendance with the intent or discussing AI technology. Jeffcom is a heavy user of AI. Mr. Streeter participated in a panel discussion. There will be a white paper produced that they are waiting to see and will share when available. They received news last week that two or their staff members will be recognized at the

APCO International conference in Baltimore, MD in July. One of their leads will receive the Telecommunicator of the Year award, and another will receive the Trainer of the Year award. Regarding staffing, they are two down out of 154. They're in a good place. They started an academy two weeks ago with eight and two or three weeks prior to that started an academy with three laterals. They will open for applications in anticipation of an academy on the ninth of September. Over the last year their attrition rate has slowed down. Jeffco Schools (R1) is evaluating the Carbyne system.

- **Westminster ECC** – Ms. Gallegos said they are working with Broomfield to get their Carbyne quote finalized then they'll meet with Mr. Irvin and get on the agenda for a future board meeting. They are doing good with staffing. They had a process that just closed.

EXECUTIVE DIRECTOR'S REPORT

Lookout Alert – Mr. Irvin advised this month there has been an increase of 790 opt-ins. Mr. Irvin intends to convene a meeting with our vendor, Mr. Garcia and the ECC representatives to discuss direct mailing as a means of encouraging registration. The mountain fire districts conducted an all call test this month.

Lakeside PD – Mr. Irvin was approached by Lakeside PD regarding funding for radio replacements as their existing equipment cannot be upgraded to accept current encryption firmware for compatibility with the DTRS.

Legal Counsel Transition – Mr. Irvin executed the transfer letter provided by Mr. Tharp's former firm, Fairfield and Woods, PC, and the engagement letter for his new firm, Frost Brown Todd, LLP.

JFON – Mr. Irvin had a discussion with Ely Garza, JCSO, re: connecting the Town of Morrison building on Hwy 8 into JFON. We will be exploring possibilities for a conduit pullover or dark fiber with CDOT and JCPS. There is also a need to connect WMFR Station 9 east of C470 near Morrison.

LEGAL COUNSEL REPORT

Mr. Tharp reported that the legislative session has ended so nothing to report re: lobbyist activity.

- **PUC Matters**
 - **CenturyLink** – the rulemaking is underway. We filed comments on Monday regarding how rules can be added to the tariff and how reimbursements for tariff costs work.

NEW BUSINESS

No new business.

ADJOURNMENT

Upon motion of Director Biegert duly seconded by Director Goodell and by unanimous vote, the meeting was adjourned.



Management Financial Statements

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2024 and April 30, 2025.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

A handwritten signature in black ink that reads "Tracee L. Kaminski". The signature is written in a cursive, flowing style.

Pinnacle Consulting Group, Inc.
May 14, 2025

Offices Located in Loveland and Denver

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Serving our clients and community through excellent dependable service.

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						
BALANCE SHEET						
December 31, 2024 and April 30, 2025						
		Audited	Unaudited			
		Actual	Actual			
		12/31/2024	4/30/2025			
Assets						
Current Assets						
Cash, Checking	\$	3,823,610	\$	4,155,935		
Cash, Savings		2,225,419		3,267,624		
Accounts Receivable		2,069,621		2,156,843		
Prepaid Expense		181,121		213,113		
Total Current Assets	\$	8,299,771	\$	9,793,515		
Long-Term Assets						
Construction in Progress	\$	5,164,297	\$	5,164,297		
Infrastructure		25,895		25,895		
Right of Ways		568,082		568,082		
West Corridor Fiber Optic		865,614		865,614		
Accumulated Depreciation		(480,345)		(480,345)		
Total Long-Term Assets	\$	6,143,543	\$	6,143,543		
Total Assets	\$	14,443,314	\$	15,937,058		
Liabilities						
Current Liabilities						
Accounts Payable	\$	1,107,368	\$	1,246,190		
Total Current Liabilities	\$	1,107,368	\$	1,246,190		
Total Liabilities	\$	1,107,368	\$	1,246,190		
Fund Equity						
Net Investment in Fixed Assets	\$	6,143,543	\$	6,143,543		
Fund Balance						
Nonspendable		181,121		213,113		
Unassigned		7,011,282		8,334,212		
Total Fund Equity	\$	13,335,946	\$	14,690,868		
Total Liabilities and Fund Equity	\$	14,443,314	\$	15,937,058		
		=		=		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS						
GENERAL FUND						
	(a)	(b)	(c)	(d)	(e)	(d-e)
	2024	2025	2025	Actual	Budget	Variance
	Audited	Adopted	Projected	Through	Through	Through
	Actual	Budget	Actual	4/30/2025	4/30/2025	4/30/2025
Revenues						
9-1-1 fee (ETC)	\$ 18,804,788	\$ 19,473,006	\$ 21,500,000	\$ 6,851,606	\$ 6,803,224	\$ 48,383
9-1-1 fee (prepaid)	1,798,924	1,947,301	1,847,301	613,692	616,388	(2,696)
PUC Statewide 9-1-1 Trust Reimbursement	750,030	778,920	878,920	290,240	264,640	25,600
Interest Income	79,214	50,000	126,615	42,205	36,667	5,538
Miscellaneous Income	-	500	500	-	167	(167)
Total Revenues	\$ 21,432,956	\$ 22,249,727	\$ 24,353,336	\$ 7,797,743	\$ 7,721,085	\$ 76,658
Expenditures						
Administrative	\$ 334,006	\$ 351,230	\$ 351,230	\$ 127,797	\$ 124,818	\$ 2,979
Agency Operating Fund - BRO	1,362,999	1,515,775	1,515,775	505,258	505,258	-
Agency Operating Fund - WES	2,271,665	2,526,291	2,526,291	842,097	842,097	-
Agency Operating Fund - JEFFCOM	11,509,771	12,799,877	12,799,877	4,266,626	4,266,626	-
Disaster & Recovery Plan (DRP)	34,394	158,400	158,400	103,877	93,390	10,487
GIS System	175,000	192,000	192,000	4,459	2,000	2,459
Line Charges	696,871	528,129	528,129	243,808	236,043	7,765
Notification Systems (ENS)	249,127	389,674	389,674	85,702	100,225	(14,522)
Special Projects	937,484	807,000	807,000	263,197	252,340	10,856
Total Operating Expenditures	\$ 17,571,317	\$ 19,268,376	\$ 19,268,376	\$ 6,442,821	\$ 6,422,797	\$ 20,025
Revenues over/(under) Expenditures	3,861,639	\$ 2,981,350	\$ 5,084,959	\$ 1,354,922	\$ 1,298,288	\$ 56,634
Beginning Fund Balance	3,330,764	5,870,339	7,192,403	7,192,403		
Ending Fund Balance	\$ 7,192,403	\$ 8,851,689	\$ 12,277,362	\$ 8,547,325		
Components of Ending Fund Balance						
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000		
Operating Reserve (25% of Expenses)	4,392,829	4,817,094	4,817,094	4,817,094		
Unrestricted	2,049,574	3,284,595	6,710,268	2,980,231		
Ending Fund Balance	\$ 7,192,403	\$ 8,851,689	\$ 12,277,362	\$ 8,547,325		

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL						
GENERAL FUND						
	(a)	(b)	(c)	(d)	(e)	(d-e)
	2024	2025	2025	Actual	Budget	Variance
	Audited	Adopted	Projected	Through	Through	Through
	Actual	Budget	Actual	4/30/2025	4/30/2025	4/30/2025
Administration						
Accounting	\$ 88,772	\$ 94,365	\$ 94,365	\$ 24,019	\$ 31,455	\$ (7,436)
Bank Charges	4,764	8,167	8,167	-	961	(961)
Executive Director (ED)						
401k & Benefits	25,890	25,885	25,885	9,037	8,628	408.54
Mileage Reimbursement	-	500	500	-	167	(167)
Payroll Tax	10,846	10,905	10,905	3,983	3,635	348
Wages & Salaries	140,070	140,070	140,070	50,775	49,192	1,583
Insurance	6,112	5,473	5,473	1,954	1,824	130
Legal	42,174	44,679	44,679	32,112	21,893	10,219
Meeting & Misc						
Admin Web/Listserve	20	-	-	-	-	-
Meeting & Misc - Other	9,621	14,369	14,369	3,557	4,790	(1,233)
Phone/Web Conferencing	152	-	-	-	-	-
Office Supplies & Postage	612	753	753	431	251	180
Payroll Expenses	4,769	4,564	4,564	1,496	1,521	(26)
Public Web	204	1,500	1,500	432	500	(68)
Total Administrative Expenses	\$ 334,006	\$ 351,230	\$ 351,230	\$ 127,797	\$ 124,818	\$ 2,979
Agency Operating Fund (AOF)						
Broomfield	\$ 1,362,999	\$ 1,515,775	\$ 1,515,775	\$ 505,258	\$ 505,258	\$ -
Westminster	2,271,665	2,526,291	2,526,291	842,097	842,097	-
Jeffcom	11,509,771	12,799,877	12,799,877	4,266,626	4,266,626	-
Total Agency Operating Fund (AOF)	\$ 15,144,435	\$ 16,841,943	\$ 16,841,943	\$ 5,613,981	\$ 5,613,981	-
Disaster & Recovery Plan (DRP)						
SRBC Recurring	\$ 34,394	\$ 158,400	\$ 158,400	\$ 103,877	\$ 93,390	\$ 10,487
Total Disaster & Recovery Plan (DRP)	\$ 34,394	\$ 158,400	\$ 158,400	\$ 103,877	\$ 93,390	\$ 10,487
GIS System						
GIS System Support	\$ 175,000	\$ 192,000	\$ 192,000	\$ 4,459	\$ 2,000	\$ 2,459
Total GIS System	\$ 175,000	\$ 192,000	\$ 192,000	\$ 4,459	\$ 2,000	\$ 2,459
Line Charges						
Call Box MRC	\$ 12,300	\$ 7,270	\$ 7,270	\$ 2,805	\$ 2,423	\$ 382
ESInet	683,471	518,974	518,974	241,003	232,991	8,012
Other	1,100	1,885	1,885	-	628	(628)
Total Line Charges	\$ 696,871	\$ 528,129	\$ 528,129	\$ 243,808	\$ 236,043	\$ 7,765
Notification Systems (ENS)						
ALI Database Extract (ADE)	\$ 5,635	\$ 11,216	\$ 11,216	\$ 3,801	\$ 3,739	\$ 62
ENS	243,492	244,458	244,458	81,902	96,486	(14,584)
VoIP Record Extract	-	4,000	4,000	-	-	-
ENS Systems Support	-	130,000	130,000	-	-	-
Total Notification Systems (ENS)	\$ 249,127	\$ 389,674	\$ 389,674	\$ 85,702	\$ 100,225	\$ (14,522)
Special Projects						
Call Box Project	\$ 140	\$ 7,000	\$ 7,000	\$ 1,849	\$ 2,007	\$ (158)
Fiber Special Projects	149,845	300,000	300,000	22,577	17,000	5,577
Last Mile Fiber Project	108,245	200,000	200,000	22,577	33,667	(11,090)
North Metro	-	100,000	100,000	-	-	-
Equipment Refresh Project	41,600	-	-	-	-	-
J-FON O&M	352,638	200,000	200,000	49,564	33,333	16,231
Smart911	89,161	100,000	100,000	29,720	33,333	(3,613)
Special Projects Contingency	345,700	200,000	200,000	159,487	150,000	9,487
Total Special Projects	\$ 937,484	\$ 807,000	\$ 807,000	\$ 263,197	\$ 252,340	\$ 10,856
Total Expenditures	\$ 17,571,317	\$ 19,268,376	\$ 19,268,376	\$ 6,442,821	\$ 6,422,797	\$ 20,025

**Jefferson County Emergency Communications Authority
2025 Cash Projection Report**

	Q1 Actual	April Actual	May (Estimate)	June (Estimate)	Q2 (Estimate)	Q3 (Estimate)	Q4 (Estimate)
Cash on Hand	\$ 5,588,415	\$ 7,481,652	\$ 7,423,558	\$ 7,357,745	\$ 7,357,745	\$ 7,162,977	\$ 6,968,113
<u>Expected Inflows:</u>							
2025 Revenues (As projected, less paid)							
Total Expected Inflows	\$ 12,097,841	\$ 1,661,298	\$ 1,817,451	\$ 1,797,932	\$ 5,276,682	\$ 5,400,544	\$ 5,400,303
<u>Expected Outflows:</u>							
2025 Obligations (As projected, less paid)							
Administrative Total	\$ 337,724	\$ 15,720	\$ (277)	\$ 1,723	\$ 17,166	\$ 4,477	\$ 4,502
Agency Operating Fund (AOF) Total	3,409,218	1,403,495	1,770,318	1,724,465	4,898,278	5,189,247	5,188,678
Disaster & Recovery Plan (DRP) Total	35,967	66,430	7,000	14,429	87,859	40,719	40,811
GIS System Total	12,414	-	22,448	19,642	42,090	59,897	59,862
Line Charges Total	209,977	125,398	24,094	36,757	186,249	105,894	106,051
Notification Systems (ENS) Total	64,787	2,123	40,345	35,568	78,036	108,355	108,295
Special Projects Total	546,103	106,227	19,334	30,195	155,756	86,831	86,966
Total Expected Outflows	\$ 4,616,189	\$ 1,719,392	\$ 1,876,263	\$ 1,862,780	\$ 5,458,435	\$ 5,581,803	\$ 5,567,959
Net Inflows/Outflows	\$ 7,481,652	\$ (58,094)	\$ (58,812)	\$ (64,847)	\$ (181,753)	\$ (181,259)	\$ (167,656)
Estimated Cash Position	\$ 7,481,652	\$ 7,423,558	\$ 7,364,746	\$ 7,292,898	\$ 7,292,898	\$ 7,098,023	\$ 6,916,763

**Jefferson County Emergency
Communications Authority**

Financial Statements
with Independent Auditor's Report

December 31, 2024



**Jefferson County Emergency
Communications Authority**

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December 31, 2024

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**HINKLE &
COMPANY**
Strategic ^{PC}
Business Advisors

Independent Auditor's Report

Board of Directors
Jefferson County Emergency Communications Authority
Lakewood, Colorado

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Jefferson County Emergency Communications Authority (the Authority) as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as of December 31, 2024, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying supplementary information described in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information described in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information described in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Hick & Company, PC

Englewood, Colorado
May 13, 2025



JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

Management's Discussion and Analysis

December 31, 2024

Introduction

This management discussion and analysis (this "MD&A") is designed to provide an overview of the financial activities of the Jefferson County Emergency Communications Authority ("JCECA") for the fiscal year ended December 31, 2024. The MD&A should be read in conjunction with JCECA's financial statements.

Financial Highlights

- Total assets of JCECA at the close of 2024 were \$14,443,312. The assets included \$6,049,029 in cash.
- Net Capital Assets in 2024 were \$6,143,543. This is an increase of \$289,406 over 2023 due to fiber optic network expansion and equipment upgrades. The Jefferson County Public Safety Fiber Optic Network (J-FON) owned and operated by JCECA is the predominant component of the Capital Assets.
- Total Operating Revenue for 2024 was \$20,603,712. The source of this revenue is from the emergency telephone charge authorized under C.R.S. § 29-11-202 (the "ETC") and the prepaid wireless E9-1-1 charge authorized under C.R.S. § 29-11-102.5 and from PUC Statewide 9-1-1 Trust reimbursements for costs associated with ESInet operation.
- Total budgeted expenses for 2024 were \$18,153,801. The actual expenses were \$17,571,318.
- JCECA made 2024 Agency Operating Fund (AOF) distributions of \$15,144,435 to the three supported Emergency Communication Center Public Safety Answering Points (ECC's/PSAP's) for personnel costs as permitted by statute for use of ETC revenue.
- Special Project and other expenses services include:
 - GIS Support expenses associated with 9-1-1 call routing.
 - Emergency Notification System (ENS) expenses for citizen alerting.
 - Smart911 service that provides enhanced information to 9-1-1 call takers.
 - J-FON operation and maintenance.
 - Emergency Call Box operation and maintenance.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis introduce the JCECA's basic financial statements, which are comprised of Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, Statement of Cash Flows and Notes to Financial Statements. Additionally, there is a Budgetary Comparison Schedule.

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

Management's Discussion and Analysis

December 31, 2024

Proprietary Fund Financial Statements

A fund is a group of accounts used to maintain control of services that have been set aside for specific activities or objectives. JCECA uses fund accounting to account for all financial activities and to ensure and demonstrate compliance with finance related legal requirements.

JCECA used only one fund for the 2024 fiscal budget year. It is a proprietary fund, and it is intended to account for all financial resources associated with the operating activities of JCECA. There were no capital funds, public utilities trust funds, personnel and benefits funds, or any other funds actively used during 2024.

Notes to Financial Statements

The notes provide detail clarifying additional information necessary for a complete understanding of the data contained in the financial statements.

Financial Analysis

In 1983 the Jefferson County E9-1-1 Emergency Telephone Service Authority was created to assist in funding the operation of the emergency telephone service. The name of the Authority was subsequently changed to the Jefferson County Emergency Communications Authority ("JCECA"). The Intergovernmental Agreement includes participants from cities, towns, and special districts within Jefferson and Broomfield Counties, as well as Jefferson County government. JCECA collects revenue through a monthly emergency telephone charge (the "ETC") for each non-governmental telephone (wireless, wireline, and VOIP). The monthly ETC rate for 2024 was \$2.05.

In 2024 ETC and prepaid wireless E9-1-1 charge funds were used to pay for operating costs directly related to emergency telephone service, costs for emergency telephone notification, for the monthly recurring ESInet charges billed by the service supplier for the emergency telephone service, and for other 9-1-1 related costs authorized under C.R.S. § 29-11-104(2). Additionally, JCECA received reimbursement from the State of Colorado Public Utilities Commission (PUC) 9-1-1 Trust for expenses related to the Lumen (CenturyLink) Tariff that provides Emergency Services IP Network (ESInet) services for 9-1-1 traffic handling.

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

Management's Discussion and Analysis

December 31, 2024

JCECA's Net Position

	<u>Dec 31, 2024</u>	<u>Dec 31, 2023</u>
Cash and Investments	\$ 6,049,029	\$ 2,947,210
Accounts Receivable	2,069,619	1,659,259
Prepaid Expenses	181,121	301,822
Capital Assets, Not Being Depreciated	5,732,379	5,403,806
Capital Assets, Net of Accumulated Depreciation	<u>411,164</u>	<u>441,331</u>
Total Assets	\$ <u>14,443,312</u>	\$ <u>10,753,428</u>
Current Liabilities - Accounts Payable	\$ 1,064,271	\$ 1,205,858
Other Liabilities - Accrued Compensated Absences	<u>43,098</u>	<u>43,098</u>
Total Liabilities	\$ <u>1,107,369</u>	\$ <u>1,248,956</u>
Net Position		
Net Investment in Capital Assets	\$ 6,143,543	\$ 5,845,137
Unrestricted	<u>7,192,400</u>	<u>3,659,335</u>
Total Net Position	\$ <u>13,335,943</u>	\$ <u>9,504,472</u>

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

Management's Discussion and Analysis

December 31, 2024

JCECA's Change in Net Position

For the years ended December 31, 2024 and December 31, 2023

	<u>Dec 31, 2024</u>	<u>Dec 31, 2023</u>
Operating Revenues		
Emergency Telephone Charges	\$ 20,603,712	\$ 13,749,439
Miscellaneous	<u> -</u>	<u> 12</u>
Total Operating Revenues	<u>20,603,712</u>	<u>13,749,451</u>
Operating Expenses		
Administrative	333,803	323,460
Agency Operating	15,144,435	13,313,789
Depreciation	30,167	48,460
Disaster & Recovery Plan	34,394	38,656
GIS System	175,000	196,766
Line Charges	696,871	786,570
Notification System	249,127	153,993
Public Education	204	-
Special Projects	<u>937,484</u>	<u>905,661</u>
Total Operating Expenses	<u>17,601,485</u>	<u>15,767,355</u>
Net Operating Loss or Gain	<u>3,022,227</u>	<u>(2,017,905)</u>
Non-operating Revenues		
Grant Income	750,030	728,534
Investment Income	<u>79,214</u>	<u>46,205</u>
Change in Net Position	3,831,471	(1,243,165)
Net Position, Beginning	<u>9,504,472</u>	<u>10,747,637</u>
Net Position, Ending	\$ <u>13,335,943</u>	\$ <u>9,504,472</u>

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

Management's Discussion and Analysis

December 31, 2024

Budgetary Highlights

JCECA approves a budget in December based on anticipated costs for the following year. The following summarizes significant budget to actual variances.

Actual revenue from Emergency Telephone Charges of \$20,603,712 was \$635,140 more than the anticipated budget amount of \$19,968,572.

Total Operating Expenses of \$17,571,318 were \$582,483 less than the budgeted amount of \$18,153,801.

Capital Assets

The capital assets of the JCECA are the fiber optic cable, associated appurtenances, and right-of-way licenses for the Jefferson County Public Safety Fiber Optic Network ("JFON"). These assets provide for high bandwidth, very low recurring cost connectivity for the Emergency Communication Centers ("ECC's" fka PSAP's) and associated local governments served by JCECA. Net capital assets were \$6,143,543. Depreciation expense of \$30,167 was reported for the depreciable (fiber optic infrastructure) assets.

Next Year's Budget

For 2025 the board will be discussing the continued distribution of funds to the ECC's for costs associated with the operation of the PSAP's. Additionally, there will be planning for:

- Funding for additional collaboration with R-1 Schools to increase the J-FON network diversity and provide for last mile connectivity for agencies in the JCECA service area.
- Consideration of increasing AOF distributions to assist the ECC's with increasing payroll costs due to increased staffing and compensation to enhance retention.
- Consideration of future capital needs of the ECC's for facilities enhancement and expansion.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the JCECA's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to:

Jeffrey J. Irvin, JCECA Executive Director
PO Box 150085
Lakewood, CO 80215
Telephone: 303-539-9410
Email: jirvin@jceca.org, Web: <https://jceca.org>

Basic Financial Statements

**Jefferson County Emergency
Communications Authority**
Statement of Net Position
Proprietary Funds
December 31, 2024

Assets	Total
<i>Current Assets</i>	
Cash and Investments	\$ 6,049,029
Accounts Receivable	2,069,619
Prepaid Expenses	181,121
Total Current Assets	8,299,769
<i>Noncurrent Assets</i>	
Capital Assets, <i>Not Being Depreciated</i>	5,732,379
Capital Assets, <i>net of Accumulated Depreciation</i>	411,164
Total Noncurrent Assets	6,143,543
Total Assets	\$ 14,443,312
Liabilities and Net Position	
<i>Current Liabilities</i>	
Accounts Payable	\$ 1,064,271
<i>Noncurrent Liabilities</i>	
Accrued Compensated Absences	43,098
Total Liabilities	1,107,369
<i>Net Position</i>	
Net Investment in Capital Assets	6,143,543
Unrestricted	7,192,400
Total Net Position	13,335,943
Total Liabilities and Net Position	\$ 14,443,312

**Jefferson County Emergency
Communications Authority**
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2024

	Total
Operating Revenues	
Emergency Telephone Charges	\$ 20,603,712
 Total Operating Revenues	 <u>20,603,712</u>
Operating Expenses	
Administrative	333,803
Agency Operating	15,144,435
Depreciation	30,167
Disaster and Recovery Plan	34,394
GIS System	175,000
Line Charges	696,871
Notification System	249,127
Public Education	204
Special Projects	937,484
 Total Operating Expenses	 <u>17,601,485</u>
Net Operating Gain	3,002,227
Nonoperating Revenues	
Grant Income	750,030
Investment Income	79,214
	<u>829,244</u>
Change in Net Position	3,831,471
Net Position, Beginning of Year	<u>9,504,472</u>
Net Position, End of Year	<u>\$ 13,335,943</u>

**Jefferson County Emergency
Communications Authority**
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2024

	Total
Cash Flows From Operating Activities	
Cash Received from Emergency Telephone Charges	\$ 20,193,352
Cash Paid to Employees	(140,070)
Cash Payments to Suppliers	<u>(17,452,134)</u>
Net Cash Used by Operating Activities	<u>2,601,148</u>
Cash Flows From Capital and Related Financing Activities	
Proceeds From Grants	750,030
Asset Acquisitions	<u>(328,573)</u>
Net Cash Used by Capital and Related Financing Activities	<u>421,457</u>
Cash Flows From Investing Activities	
Investment Earnings Received	<u>79,214</u>
Net Increase in Cash	3,101,819
Cash, Beginning of Year	<u>2,947,210</u>
Cash, End of Year	<u>\$ 6,049,029</u>
Reconciliation of Net Operating Gain to Net Cash Used by Operating Activities	
Net Operating Gain	\$ 3,002,227
Adjustments to Reconcile Net Operating Gain to Net Cash Used by Operating Activities	
Depreciation	30,167
Changes in Assets and Liabilities	
Accounts Receivable	(410,360)
Prepaid Expenses	120,701
Accounts Payable	<u>(141,587)</u>
Net Cash Used by Operating Activities	<u>\$ 2,601,148</u>

See Notes to the Financial Statements.

**Jefferson County Emergency
Communications Authority**
Notes to Financial Statements
December 31, 2024

Note 1: Summary of Significant Accounting Policies

The Jefferson County Emergency Communications Authority (the Authority) was formed in October 1983. The Authority provides emergency telephone service in Jefferson and Broomfield Counties, Colorado, financed by fees assessed on telephones in the Counties.

The financial statements of the Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

Reporting Entity

The financial reporting entity consists of the Authority, organizations for which the Authority is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the Authority. All funds, organizations, institutions, agencies, departments, and offices that are not legally separate are part of the Authority. Legally separate organizations for which the Authority is financially accountable are considered part of the reporting entity. Financial accountability exists if the Authority appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if the organization has the potential to provide benefits to, or impose financial burdens on, the Authority.

Based on the application of this criteria, the Authority does not include additional organizations in its reporting entity.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Authority uses an enterprise fund to account for its operations. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where a fee is charged to external users for goods or services.

The financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with ongoing operations. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for a specific purpose, the Authority uses restricted resources first, then unrestricted resources as they are needed.

**Jefferson County Emergency
Communications Authority**
Notes to Financial Statements
December 31, 2024

Note 1: Summary of Significant Accounting Policies (Continued)

Assets, Liabilities and Net Position

Accounts Receivable - All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Prepaid Expenses - Certain payments to vendors reflect costs applicable to future years and are reported as prepaid expenses.

Capital Assets - Under an amendment to the intergovernmental agreement forming the Authority, effective January 1, 1998, the Authority transferred title and ownership of equipment purchased for the operation of emergency telephone service to the governmental entities that are parties to the agreement, if such equipment is located at, and operated by, the governmental entities.

The Authority capitalizes all assets with an original cost of \$5,000 or more, and a useful life of more than one year. Depreciation of capital assets is computed using the straight-line method over the following estimated useful lives of the assets.

Fiber Optic Network

5 - 20 years

Compensated Absences - The Authority's employees are allowed to accumulate unused leave time within limits specific to each employee. Upon separation of employment from the Authority, the employees will be compensated for unused leave time at each employee's pro rata salary. These compensated absences are recognized as a liability in the financial statements when earned.

Net Position - Net position is restricted when constraints placed on the use of resources are externally imposed.

Risk Management

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Authority maintains commercial insurance for these risks of loss.

Subsequent Events

We have evaluated subsequent events through May 13, 2025, the date the financial statements were available to be issued.

**Jefferson County Emergency
Communications Authority**
Notes to Financial Statements
December 31, 2024

Note 2: Stewardship, Compliance and Accountability

Budgets

Budgets are required by State statutes and are adopted on a non-GAAP budgetary basis. Capital outlay is budgeted as an expense and depreciation is not budgeted. The Authority follows these procedures to establish the budgetary information reflected in the financial statements:

- Prior to October 15, management submits to the Board of Directors a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted to obtain citizen comments.
- Prior to December 31, the budget is legally adopted through passage of a resolution.
- Expenditures may not legally exceed appropriations. Revisions that alter total appropriations must be approved by the Board of Directors.
- All appropriations lapse at year end.

Note 3: Cash and Investments

At December 31, 2024, cash and investments consisted of the following:

Deposits	\$ 3,823,610
Investments	<u>2,225,419</u>
Total	<u>\$ 6,049,029</u>

Deposits

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2024, the Authority had bank deposits of \$3,583,799 collateralized with securities held by the financial institution's agent but not in the Authority's name.

Investments

The Authority is required to comply with State statutes which specify investment instruments meeting defined rating, maturity, and concentration risk criteria in which local governments may invest, which include the following. State statutes do not address custodial risk.

Jefferson County Emergency Communications Authority

Notes to Financial Statements
December 31, 2024

Note 3: Cash and Investments (Continued)

- Obligations of the United States and certain U.S. Agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain bank
- Commercial paper
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools

Interest Rate Risk - State statutes generally limit investments to an original maturity of five years unless the governing board authorizes the investment for a period in excess of five years.

Credit Risk - State statutes limit certain investments to those with specified ratings established by the nationally recognized statistical rating organizations, depending on the type of investment.

Concentration of Credit Risk - State statutes do not limit the amount the Authority may invest in a single issuer, except for corporate securities.

Local Government Investment Pool - At December 31, 2024, the Authority had \$2,225,419 invested in the Colorado Local Government Liquid Asset Trust (COLOTRUST), an investment vehicle established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating COLOTRUST. COLOTRUST operates in conformity with the Securities and Exchange Commission's Rule 2a-7, with each share valued at \$1. COLOTRUST is rated AAAM by Standard and Poor's. Investments of COLOTRUST are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments.

Fair Value Measurements - The Authority reports its investments using the fair value measurements established by generally accepted accounting principles. As such, a fair value hierarchy categorizes the inputs used to measure the fair value of the investments into three levels. Level 1) inputs are quoted prices in active markets for identical investments; Level 2) inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3) inputs are unobservable inputs. At December 31, 2024, the Authority's investment in ColoTrust was reported at the net asset value per share, measured utilizing quoted prices in active markets for similar investments (Level 2 inputs).

**Jefferson County Emergency
Communications Authority**
Notes to Financial Statements
December 31, 2024

Note 4: Capital Assets

Capital asset activity for the year ended December 31, 2024, was as follows:

	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
<i>Capital Assets, Not Being Depreciated</i>				
Right of Way	\$ 568,082	\$ -	\$ -	\$ 568,082
Construction in Progress	4,835,724	328,573	-	5,164,297
Total Capital Assets, Not Being Depreciated	5,403,806	328,573	-	5,732,379
<i>Capital Assets, Being Depreciated</i>				
Fiber Optic Network	891,509	-	-	891,509
Accumulated Depreciations	(450,178)	(30,167)	-	(480,345)
Total Capital Assets, Being Depreciated	441,331	(30,167)	-	411,164
Governmental Activities Capital Assets, net	\$ 5,845,137	\$ 298,406	\$ -	\$ 6,143,543

Note 5: Employee Compensated Absences

Changes in accrued compensated absences for the year ended December 31, 2024, were as follows:

	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
Compensated Absences	\$ 43,098	\$ -	\$ -	\$ 43,098

Note 6: Retirement Commitments

The Authority has established a flexible 401(k) profit-sharing plan on behalf of its employees. The Authority contributes a matching amount up to 10% of each participating employee's compensation, depending on the employee's contract terms. Employees become fully vested in all contributions immediately. The plan provisions and contribution requirements are established and may be amended by the Board of Directors. For the year ended December 31, 2024, the Authority contributed \$25,890 to the plan.

Note 7: Contingency

Colorado voters passed an amendment to the State Constitution, Article X, Section 20 (the Amendment), which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Authority's management believes it is exempt from the provisions of the Amendment. However, the Amendment is complex and subject to interpretation. Many of its provisions may require judicial interpretation.

**Jefferson County Emergency
Communications Authority**
Notes to Financial Statements
December 31, 2024


Note 8: Concentration of Risk

The Authority operates solely in Jefferson and Broomfield Counties including portions of the City of Arvada and the City of Westminster that is in Adams County, Colorado, and its only significant source of revenue is a surcharge on telephone service in that geographic region. A reduction in this revenue, if it were to occur, may have a significant effect on the Authority's activities.

Supplementary Information

**Jefferson County Emergency
Communications Authority**
Budgetary Comparison Schedule
Proprietary Fund
For the Year Ended December 31, 2024

	Original and Final Budget	Actual	Variance <i>Positive</i> <i>(Negative)</i>
Revenues			
Emergency Telephone Charges	\$ 19,968,572	\$ 20,603,712	\$ 635,140
Miscellaneous	500	-	(500)
Grants	726,130	750,030	23,900
Investment Income	10,000	79,214	69,214
Total Revenues	20,705,202	21,432,956	727,754
Expenses			
Administrative	307,153	333,803	(26,650)
Agency Operating	15,310,857	15,144,435	166,422
Disaster and Recovery Plan	63,654	34,394	29,260
GIS System	190,962	175,000	15,962
Line Charges	674,648	696,871	(22,223)
Notification System	210,640	249,127	(38,487)
Public Education	-	204	(204)
Special Projects	1,395,887	937,484	458,403
Total Expenses	18,153,801	17,571,318	582,483
Change in Net Position, Budgetary Basis	\$ 2,551,401	3,861,638	\$ 1,310,237
Adjustments to GAAP Basis			
Depreciation		(30,167)	
Change in net Position, GAAP Basis		3,831,471	
Net Position, Beginning of Year		9,504,472	
Net Position, End of Year		\$ 13,335,943	

JCECA - 2025 May Expenditure Request Authorization 052125 1231					
Request Number	Date of Board Approval	Agency	Description	Expense Category	NTE Amt Requested
2025-017		SpProj	Repair cable cuts area Hwy 36 & 112th Ave, MinnTex 1909	SpProj	25,112.00
2025-018		Multi	ECC distributions for Jun 2025	AOF	1,403,495.25
2025-019		433HBC	JCECA share of 433HBC genset/UPS annual maintenance	DRP:433HBC	5,120.43
				Total	1,433,727.68
Expenditures Approved by Executive Director (signature):					

Lookout Alert Stats		
Date	Opt-In Recipients	+ / -
01/25/2024	178,141	
02/22/2024	181,519	3,378
03/28/2024	182,620	1,101
04/25/2024	183,320	700
05/23/2024	185,120	1,800
06/27/2024	187,481	2,361
07/25/2024	188,624	1,143
08/22/2024	202,619	13,995
09/26/2024	205,743	3,124
10/24/2024	206,188	445
11/21/2024	206,591	403
01/23/2025	208,063	1,472
02/27/2025	209,679	1,616
03/27/2025	210,152	473
04/24/2025	210,789	637
05/22/2025	211,579	790

**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
JUNE 26, 2025, AT 9 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - i. May 22, 2025, Monthly Meeting.
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. No report this month. We will discuss the June and July financials at the July meeting and review the proforma workbook with a look to the remaining 2025 AOF allocation and 2026 budget planning.
 - b. Expenditure Requests – Executive Director.
 - i. Lakeside PD radio replacement funding request.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director’s Report
 - a. Lookout Alert stats.
7. Legal Counsel Report
 - a. Lobbyist activity report.
 - b. PUC matters in process or pending.
8. New Business
9. Adjournment.

For Information regarding the Jefferson County Emergency Communications Authority (JCECA) please visit the website <https://jceca.org/> or contact: Jeff Irvin, Executive Director, 303-539-9410, jirvin@jceca.org.